

Burton Plantation Management Committee meeting minutes

Minutes of a meeting of the Plantation Management Committee held at the Pavilion, Towles Fields, Burton on the Wolds on Tuesday 19th November 2019 at 10.30 a.m.

Present: Cllr W Best, Cllr A Carr Mr P Birkinshaw, Cllr L Cooper, Mrs E Dunn, Mrs C Thomson (Heritage Warden), Mrs S Massey – Parish Clerk

Apologies: Cllr A Carr, Mr A Wilson and Mrs J Wilson

Cllr Cooper assumed the Chair.

58/19 **To receive apologies for absence.**

Resolved: To accept the apologies of Cllr A Carr, Mr A Wilson and Mrs J Wilson.

59/19 **Disclosures of interests; disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.**

None.

60/19 **To approve the minutes of the previous meeting.**

Resolved: To approve and sign the above minutes.

61/19 **To receive the status report and update on outstanding issues.**

Resolved: The status report was received.

Resolved: That the status report will be discontinued and actions will be reported in the minutes.

Cllr Best arrived and assumed the Chair.

62/19 **To receive the completed Plantation safety review checklists and agree any action required.**

Plantation safety review checklists were received for December 2019 and January 2020.

Resolved: The reports were received and filed electronically.

63/19 **To consider the requirement for and the implications of a tree surgeon contract.**

Resolved: That this would not be practical and will not be taken further at this time.

64/19 **To receive an update on the repair of the bridges.**

Resolved: The contractor has indicated that this work will be completed by the end of February, weather permitting.

65/19 **To receive an update on the plans for the steps.**

Resolved: To plan an additional volunteer day at the end of the season if this cannot be completed during planned volunteer days.

66/19 **To approve expenditure of up to £30 for the purchase of fence posts and concrete.**

Resolved: To approve up to £30 for the purchase of the fence posts and concrete.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- 67/19 **To receive an update regarding tree works quotations.**
Cllr Cooper confirmed that the Parish Council has approved the contractor. The Clerk will amend the schedule under 2. to read '... (approximately 3ft) and ...'.
- Resolved:** That the Clerk will contact the successful contractor, confirm the details on the schedule and set a date for completion, suggesting February half term.
- Resolved:** That the Clerk will contact the remaining contractors with the decision of the Parish Council.
- 68/19 **To receive an update on the autumn planting and soil testing.**
Neither autumn planting nor soil testing were undertaken due to weather conditions.
- Resolved:** This item will be deferred to the next meeting.
- 69/19 **To receive an update on the scanning of past Plantation Documentation.**
Cllr Cooper confirmed that all documentation has been scanned and is held electronically.
- 70/19 **To receive an update on the stall at the Christmas Fair.**
Liz Dunn reported that the stall raised £22 and several contacts were added to the email list.
- 71/19 **To receive an update regarding Santander Volunteer Day.**
The Clerk has confirmed to Santander that the Plantation project is available.
- 72/19 **To discuss fund raising through the Friends of the Plantation and grants from outside organisations.**
- Resolved:** Liz Dunn will draft a funding letter and distribute to the committee for approval.
- Resolved:** Liz Dunn will look at grant funding and report back to the next meeting.
- Resolved:** That the Plantation Management Committee will take a stall at the PFA's 50th Anniversary event on Sunday 5th July 2020.
- 73/19 **To agree the tasks and roles for volunteer's days before the next meeting**
- Resolved:** That Cllr Cooper will update and distribute by email.
- 74/19 **Financial update.**
The Clerk reported that Plantation funds totals £2,779.91 including approved spending of £1,213.65.
- 75/19 **To confirm the date of the next meeting of the Plantation Management Committee.**
The date of the next meeting is Tuesday 10th March 2020.

The meeting closed at 11.50 a.m.

These minutes are a true and accurate record:

Plantation Committee Chairman

Date