

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

4th February 2020

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at Burton on the Wolds Village Hall on 4th February 2020 at 7.30 p.m.

Present

Cllr A Carr (Chairman), Cllr R Shields (Vice Chairman), Cllr W Best, Cllr L Cooper, Cllr K Hibbins, Cllr M Windsor, Mrs S Massey (Clerk).

Apologies

County Councillor Shepherd, Borough Cllr Bokor, Cllr E Wardle.

In attendance

3 members of the public.

173/19 To receive apologies for absence.
County Cllr Shepherd, Borough Cllr Bokor, Cllr Wardle

Resolved: To accept the apologies above.

174/19 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that could lead to bias, by Parish Councillors to items on the agenda.
None

175/19 To co-opt a councillor for Prestwold.
The closing date for applications is 4th February 2020. One application has been received and is being considered. A decision will be made at the March meeting.

176/19 To approve the minutes of the previous Parish Council meeting.

Resolved: To approve and sign these minutes.

177/19 Questions/comments from the floor (limited to 15 minutes).
Hamish Byers from the Prestwold Estate reported that the permissive footpath/public access scheme has now ceased. The horse riding scheme has now opened, all users pay to use this scheme. HB will resend the permissive paths map to the Clerk as requested.

Cllr Shields asked HB if LCC had contacted the estate regarding the flooding on Prestwold Lane. HB stated that they are working with LCC to remedy this issue.

178/19 Borough Councillor's report
None.

179/19 County Councillor's report
Cllr Shepherd sent the following report: The blocked gully/drainage works in Prestwold have been scheduled in for 20/02/2020 for two days. The works will consist of excavation in the field directly at the problem point and fixing the pipework that

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runs across the land to the outfall into the watercourse. In addition, work to elevate flooding at the Cotes bridge junction is complete.

Cllr Shepherd has forwarded the list of local roads adversely affected by the recent traffic diversion from Paudy Lane and is awaiting the outcome of their inspection.

180/19 Police Report

The Parish Council welcome PCSO Lisa McNeill and thanked her for attending the meeting.

During the month of January 2020 there was 1 x Vehicle Crime reported in Burton on the Wolds. Cotes and Prestwold had no recorded crime.

Leicestershire Police have recently launched Charnwood Watch in conjunction with Neighbourhood Link, a scheme that individuals can sign up to at www.neighbourhoodlink.co.uk and receive real time updates on crime in their area. In addition, PCSO McNeill stated that the police supply all signage for Charnwood Watch free of charge but as with the traditional Neighbourhood Watch scheme, volunteers would be required.

Cllr Carr stated that the Parish Council would like to reconsider the implementation of a SpeedWatch scheme. PCSO McNeill reported that Charnwood Police would be supportive of this. This item was deferred until March 2020.

181/19 To make observations and agree any action on the following planning applications:

a) P/20/0014/2 7 Hubbard Rd, Burton on the Wolds LE12 5AX

Resolved: No comment to make.

b) Update P/19/0041/2 Land off Melton Rd, Burton on the Wolds LE12 5AL (Re-consultation)

No update was available and no further comment can be made until the Parish Council have received Leicestershire County Council Highways report.

c) Update E/18/0253 Hill View, Burton on the Wolds. Change of use (HGV/lorry park) info only.

CBC has confirmed that the Certificate of Lawfulness at this site has been refused and is subject to legal action.

d) Update on Burton on the Wolds Van Sales, Horse Leys Farm, Melton Road, Burton on the Wolds

No update was available

182/19 To receive the Clerk's report including the playground safety checks reports.

Resolved: To note receipt of these reports.

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183/19 To receive reports from councillors

a) Plantation Management Committee

Cllr Best reported that the next Plantation Management Committee meeting is on 10th March 2020 at 10.30 a.m. at the Pavilion, Towles Fields and the next two volunteer days will take place on 13th February and 1st March from 10.30 a.m. All welcome.

Professional tree felling will take place during half term. During this time, the path on the school side will be closed for safety reasons.

Cllr Cooper's regular Plantation News can be found at

https://www.burtoncotesprestwoldparishcouncil.org.uk/uploads/27_5e1e37fb7f8cb389277920.pdf or alternatively, please email the Cllr Cooper at lyn_cooper@hotmail.com to be added to the email distribution list.

b) Joint Neighbourhood Plan Committee

Cllr Shields reported that the examiner is in the final stages of completing his report.

c) Playing Field Association

Cllr Shields reported that the Great British Spring Clean will take place on 4th April 2020 from 10 a.m. – 12.30 p.m. meeting at the Pavilion, Burton on the Wolds. The Clerk will ask if this can be included on the school Parentmail.

d) Lion's Mouth Fountain

Nothing to report.

e) Other Councillors' Reports – for information only.

Cllr Shields reported that a meeting took place with the grounds maintenance contractors to discuss incomplete additional work at Hubbard Road. It is hoped that this work will be complete by the end of February. Fly tipping was noted on a specific area of the planting strip. The Clerk will write to residents to ask them to remove their garden and household rubbish and not to tip in this area in future.

Cllr Shields asked if the Parish Council would consider applying for grant funding towards the entertainment for the PFA 50th Celebratory event. The Parish Council agreed and asked Cllr Shields to complete the relevant documentation.

184/19 Business

a) To agree plans for the Annual Parish meeting in May.

Resolved: To defer this to the next meeting.

b) To consider applying for grant funding from SHIRE Environment.

Resolved: Cllr Shields will look into this grant and report to the next meeting.

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c) To receive the *draft* minutes of the Plantation Management Committee meeting held on 21/01/2020.

Resolved: The minutes were received, noted and filed.

d) To consider plans for VE Day on 8th May 2020.

Resolved: To defer this until the next meeting

e) To consider plans for the proposed 'First Friday' afternoon tea provision at the Village Hall.

The Clerk gave an outline of plans following the 'Church Afternoon Tea' session model. Cllr Cooper and the Clerk will set up and attend the first session on Friday 6th March, opening time 1.30 p.m. – 3.30 p.m.

Resolved: That the Parish Council will fund this provision but that this may be subject to change in the future.

Resolved: That the Clerk will advertise in the Link, include in Press Release and add to the website.

185/19 Finance

a) Financial update:

Account	01/02/2020
Current	1,000.00
Reserve/General	5,383.85
Reserve/Bonus	7,612.27
Loughborough B/Society	45,846.65
TOTAL	59,842.77

Balance includes	
Plantation funds	2,779.91
Neighbourhood Plan	-343.03
Lottery/Finding Fitness	0.00
Hubbard Rd Land Management	40,721.84

b) To approve the schedule of payments totalling £1,065.60

Burton on the Wolds, Cotes and Prestwold Parish Council - Schedule of Receipts and Payments						
Payments			Feb-20		Month 11	
PAYEE	FOR	INVOICE NO.	AMOUNT	Type	COST CENTRE	
1 M&BG Ltd	Grounds maintenance	Invoice	£495.00	Chq	Split	
2 S Massey	Mileage Nov 2019 - Jan 2020	Claim form	£18.60	Chq	Gen admin	
3 Leicestershire Footpath Association	Membership	Invoice	£6.00	Chq	Memberships	
4 M&BG Ltd	Hubbard Road additional grounds maint.	Invoice	£36.00	Chq	Hubbard Rd grounds maint.	
5 M&BG Ltd	Hubbard Road additional grounds maint.	Invoice	£300.00	Chq	Hubbard Rd grounds maint.	
6 M&BG Ltd	Hubbard Road additional grounds maint.	Invoice	£210.00	Chq	Hubbard Rd grounds maint.	
TOTAL			£1,065.60			

Resolved: The schedule of payments was approved and signed.

c) To approve the third quarter (Q3) bank reconciliation, accounts summary and forecast of payments and receipts to the year end.

Resolved: The Q3 financial reports were approved and signed.

186/19 Correspondence for discussion

a) Leicestershire Footpath Association Annual Report and invitation to their AGM.

Resolved: To note the contents of this correspondence.

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b) Charnwood Borough Council Notification of Adoption of Charnwood Design Supplementary Guidance.

Resolved: To note the contents of this correspondence.

187/19 To agree items for inclusion in the press release
Nesting birds, footpath closure for felling, Great British Spring Clean, 50th PFA event, First Friday.

188/19 The next Parish Council meeting will take place on **Tuesday 3rd March 2020** at 7.30 p.m. at the Village Hall, Burton on the Wolds proceeded at 7.00 p.m. by a presentation and Q&A session by Leicestershire County Council Environment and Transport department.

There being no further business the meeting closed at 21.13

These minutes are a true and accurate record _____ Date _____
Cllr A Carr, Chairman.

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Burton on the Wolds, Cotes & Prestwold Parish Council
Bank Reconciliation Q3 1st Oct-31st Dec 2019

1	CASHBOOK	
	Cash in hand as cash book at 30/09/2019	
	Current account	£1,000.00
	Reserve account	£12,308.71
	Bonus saver account	£10,105.59
	Loughborough Building Society account	£45,846.65
	Unpresented cheques	£91.07
	Sub total	£69,169.88
	<i>Add</i>	
	Q3 receipts(cash book)	£2,195.14
	Sub total	£71,365.02
	<i>Less</i>	
	Q3 payments (cash book)	£8,280.62
A	Cash in hand as cash book @ 31/12/19	£63,084.40
2	BANK STATEMENTS	
	Cash in hand as cash book at 31/12/2019	
	Current account	£1,000.00
	Reserve account	£4,444.24
	Bonus Saver account	£10,110.69
	Loughborough Building Society account	£45,846.65
	Sub total	£61,401.58
	<i>Less</i>	
	Unpresented cheques	£266.92
	Sub total	£61,134.66
	<i>Add</i>	
	Receipts in cash book not banked at 31/12/19	£1,949.74
B	Adjusted bank balance at 31/12/19	£63,084.40

£0.00