

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

7th July 2020

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held virtually on 7th July 2020 at 7.30 p.m.

Present

Cllr A Carr (Chairman), Cllr R Shields (Vice Chairman), Cllr W Best, Cllr L Cooper, Cllr A Lawrence, Cllr E Wardle, Cllr M Windsor,

Apologies

Cllr K Hibbins

In attendance

County Cllr Shepherd, Borough Councillor Bokor, Mrs S Massey (Clerk), 0 members of the public.

039/20 To receive apologies for absence.

Resolved: To accept the apologies of Cllr Hibbins.

040/20 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that could lead to bias, by Parish Councillors to items on the agenda.
None.

041/20 To approve the minutes of the previous Parish Council meetings of 2nd and 9th June 2020.

Resolved: To approve and sign.

042/20 Questions/comments from the floor (limited to 15 minutes).
None.

043/20 Borough Councillor's report

Cllr Bokor referred to her previously circulated update regarding COVID-19.

Cllr Bokor confirmed that she had requested that P/20/0839/2 17 Hall Drive, Burton on the Wolds LE12 5AD (*refers minute reference 046/20b*) be determined by the Plans Committee, the Clerk then requested that the Parish Council be able to speak at this meeting. Unfortunately the Department Director and members of the Plans committee decided that this decision be determined. This application has been conditionally approved and this notice will be included on the August agenda. Cllr Shields suggested that the Parish Council write to Richard Bennett, Head of Planning & Regeneration at Charnwood Borough Council, to ask for clarification of the contradiction of planning guidelines.

Resolved: That the Clerk will write to Richard Bennett regarding the contradiction of planning conditions in relation to application P/20/0839/2.

Cllr Bokor suggested that the Parish Council should formally discuss issues with

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development control and consider asking Richard Bennett to attend the next Parish Council meeting. Discussion followed.

Resolved: That the Clerk will write to Richard Bennett to invite him to the next meeting to discuss the reasons behind some recent planning decisions, processes and timescales in order for the Parish Council to have a better understanding of these issues.

Cllr Carr stated that he has written to both development control and the tree's department *as a resident* and has not received a response to either email. Cllr Carr has escalated this to Richard Bennett for an explanation.

044/20 County Councillor's report

Cllr Shepherd confirmed that following a meeting with LCC, the following work will be carried out:

On Loughborough Road LCC will resurface the full width of the road for the first 26m from the mini roundabout. LCC will carry out a further 3.3m wide patch covering all of one side and past the centre line for a further 94m. This has been marked so that residents can see planned work.

On Melton Road LCC will repair 4 patches which have also been marked. These include the area on the left hand side and a section in the centre of the road.

With regard to the water leakage at the mini roundabout, the drainage camera crew has been asked to investigate to ensure that any lying water does not detract from the effectiveness of the proposed works particularly in winter months when it is likely to freeze.

This work will be carried out approximately 3 months from now and an exact date will be given as soon as it is available.

Cllr Shepherd reported on COVID-19 and the further lockdown of Leicester and surrounding area.

Cllrs Carr and Shields thanked Cllr Shepherd for arranging the site visit with LCC.

Cllr Shepherd and Cllr Bokor left the meeting at 20.00

045/20 Police Report

The following police report was received:

During the month of May 2020, Burton on the Wolds had 1 x Vehicle Crime and 1 x Public Order reported. Cotes and Prestwold had no reported crime.

No report was available for June.

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046/20 To make observations and agree any action on the following planning applications:

a) P/20/0634/2 Seymour House, Burton on the Wolds LE12 5AH – Re-consultation

Resolved: To comment as follows: Burton on the Wolds, Cotes and Prestwold Parish would like to make the following comments:

We are still concerned about the window which has been inserted in the east elevation of Plot 2 and the window which is now proposed in the gable end of Plot 4 which at the moment is a barn door. If these are to be retained in the proposal they should both have none opening light and be obscure glazed to respect the privacy of neighbours and adjoining properties.

We also have continuing concerns about the lack of recognition of our request that the roof to the front extension on Plot 4 should be a pitched roof to be in keeping with the existing buildings and not a flat roof as presently built.

We are however please to see that there is a new drawing M.1466-19 showing the proposal for small pane windows in the existing Seymour House refurbishments.

From the planning file we see that there has been representation made by the Prestwold Estate regarding the inclusion, on some drawings, of land which remains in their ownership and not the ownership of the applicant and we would wish to support the comments made by the agent for the Estate. We would therefore request that all drawing showing reference to this land being included within this application be remove or altered to show the true position on land ownership.

b) P/20/0839/2 17 Hall Drive, Burton on the Wolds LE12 5AD, variation of condition 5 (working hours)

This item was discussed under minute reference 043/20.

c) Update P/19/0041/2 Land off Melton Rd, Burton on the Wolds LE12 5AL (Re-consultation)

None.

d) Update E/18/0253 Hill View, Burton on the Wolds. Change of use (HGV/lorry park) info only.

Resolved: That the Clerk write to enforcement to request an update, specifically asked it is envisaged that this issue will be resolved and what the time limit is in law.

e) Update on Burton on the Wolds Van Sales, Horse Leys Farm, Melton Road, Burton on the Wolds

Resolved: That the Clerk will research the application for the licencing of this site as noted in the Loughborough Echo.

047/20 To receive the Clerk's report including the playground safety checks reports.

Resolved: To note these reports.

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048/20 To receive reports from councillors

a) Plantation Management Committee

The annual site visit will take place on 10.00 a.m. on 16th July 2020, 6 members of the Plantation Management Committee will attend this socially distanced meeting.

The next Plantation Management Committee meeting will take place virtually at 10.30 a.m. on 21st July 2020.

b) Joint Neighbourhood Plan Committee

Cllr Shields reported that Cllr Cooper has completed the support information and thanked her for her work on this. The Clerk has forwarded this information to Charnwood Borough Council.

Cllr Shields confirmed the referendum will not take place until May 2021 however the plan now has significant weight in decision making. The Government has specifically altered the PPG to account for such instances where the plan can proceed to referendum but this is not possible due to COVID-19.

c) Playing Field Association

Cllr Shields reported that the PFA AGM will take place on 29th September, the Fete is postponed until July 2021 and the annual litter pick will take place on 12th September.

The PFA is very happy to announce that they have a new football club signed up to use the facilities and that a junior pitch will be marked out shortly. In addition, the PFA is pushing ahead with plans to refurbish the changing rooms and is hoping that this work will be carried out in Summer 2021.

Cllr Shields confirmed that the tennis courts and play areas are open subject to guidance for use.

d) Lion's Mouth Fountain

None.

e) Other Councillors' Reports – for information only.

Cllr Lawrence reported that the COVID volunteers are still helping the community during this time.

049/20 Business

a) To review the inventory of land and assets register.

Resolved: To approve. The Clerk will upload this register to the website.

b) To confirm compliance with new website accessibility guidelines.

The Clerk confirmed that the Parish Council website is fully compliant with current WCAG2.1AA standards with the accessibility statement available at the bottom of every page. Changes will be made by the website host to ensure that this is in line

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with the new guidelines prior to September 2020.

050/20 Finance

a) Financial update:

Account	30/06/2020
Current	1,000.00
Reserve/General	11,040.46
Reserve/Bonus	5,616.69
Loughborough B/Society	45,846.65
TOTAL	63,503.80

Balance includes	
Plantation funds	3070.91
Neighbourhood Plan	792.91
Lottery/Finding Fitness	0.00
Hubbard Rd Land Management	37,864.84

b) To approve the schedule of payments totalling £1,235.58

Burton on the Wolds, Cotes and Prestwold Parish Council - Schedule of Receipts and Payments						
Payments						Month 4
	PAYEE	FOR	INVOICE NO.	AMOUNT	Type	COST CENTRE
1	M&BG Ltd	Grounds maintenance	Invoice	£495.00	Chq	Split
2	Waterplus	Water supply at the Burial Ground	Invoice	£30.66	Direct	Burial ground
3	BOTW Village Hall	Solar Fit contribution		£154.47	Chq	BOTW Village Hall
4	BOTW PFA	Solar Fit contribution		£154.47	Chq	BOTW PFA
5	Viking	Stationery & Vhall supplies	Invoice	£143.00	Direct	Gen admin
6	R Shields	Summer planting	Receipt	£17.98	Direct	Village amenities
7	Martin Tree Care	Tree felling at Plantation	Invoice	£240.00	Direct	Plantation
	TOTAL			£1,235.58		

Resolved: To approve.

c) To approve and sign the Internal Audit Review carried out by Cllr Windsor.

Resolved: To approve and sign.

Resolved: To update the Internal Audit Review document.

051/20 Correspondence for discussion

a) Email from a resident regarding the wooded area to the rear of Hubbard Road.

Resolved: Cllr Shields will meet with the resident on site when it is safe to do so.

b) Email from a resident regarding the lack of response from Charnwood Borough Council to correspondence sent.

Resolved: This item was discussed under item 043/20.

052/20 To agree items for inclusion in the press release

Work on Loughborough Road and Melton Road.

053/20 The next Parish Council meeting will take place virtually on **Tuesday 4th August 2020** at 7.30 p.m. unless advised otherwise.

There being no further business the meeting closed at 20.54

These minutes are a true and accurate record _____ Date _____
Cllr A Carr, Chairman.