

MINUTES of the Village Hall Management Committee held virtually at 7.00 p.m. on Tuesday 7th July 2020.

Present: Cllr A Carr (Chairman), Cllr W Best, Cllr L Cooper, Cllr A Lawrence, Cllr R Shields, Cllr E Wardle, Cllr M Windsor and Mrs S Massey.

1 member of the public.

47. Apologies Action
Cllr K Hibbins, Mrs Y Shuter

48. Approval of the minutes of the previous meeting.
The minutes of the previous meeting were approved and signed.

49. Matters arising from the minutes of the previous meeting.

29. To approve the purchase of a SIM card for the village hall.

This purchase was approved on 04/02/2020. SM confirmed that a mobile phone and SIM card has been purchased. The telephone number for Village Hall bookings is 07421 307029.

37. To approve £450 for heating in the store cupboard.

This expenditure was approved on 04/02/2020. SM confirmed that heating in the store cupboard has been installed.

40. To consider applying for grant funding from SHIRE Environment.

Projects to be researched, lighting and roofing/tanking. RS reported that there was nothing available that was relevant at this time.

50. Events and Funding sub group report.
None.

51. To receive official confirmation of the allocation of street name and numbering to the Village Hall.
SM confirmed that the Village Hall is now formally registered with Royal Mail.

52. To consider current Covid-19 advice and how this affects the use and letting of the Village Hall.
Consideration was given to the Gov.UK guidelines.

53. To formally approve the Playgroup request to extend hours on Monday and Friday.
The VHMC approved the extension to hours these being the incorporation of the 'Toddlers' session on Monday afternoons and Friday afternoon on the understanding that current village group

bookings take precedence.

54. To consider the Playgroup request that the agreed rent increase is deferred until October 2020.

The request to defer the rent increase until 26th October 2020 was agreed.

55. To consider the updated hire agreement.

RS is working on the updated the hire agreement.

RS

56. To discuss the current cleaning schedule and agree future requirements.

The current cleaning schedule was set and paid for by the former VHMC and incorporated cleaning on behalf of Playgroup each Friday afternoon, term time only. The current hire agreement states that all users of the village hall must undertake cleaning following their sessions. This will negate the need for weekly cleaning by an external company however, thorough cleaning will still be required on a regular basis

This will be updated at the next meeting following the update of the hire agreement.

All

57. Treasurer's report.

Direct debits have been set up for the utilities. RS asked if we were still able to pay the reduced rate of 5% VAT on utilities rather than 20%. EW reported that this was the case due to low usage.

The bank account will be changed once lockdown restrictions are relaxed.

EW and SM will look into grants for loss of income.

58. Any other business.

None.

59. Date of next meeting.

To be confirmed.

The meeting closed at 7.45 p.m.

These minutes are a true and accurate record

Chairman

Date _____