

Burton Plantation Management Committee meeting minutes

Minutes of a meeting of the Plantation Management Committee held virtually on Tuesday 15th September 2020 at 10.30 a.m.

Present: Cllr W Best, Mr P Birkinshaw, Cllr L Cooper (arrived at 10.54), Mrs E Dunn, Mr A Wilson, Mrs J Wilson and Mrs S Massey (Parish Clerk)

Apologies: Mrs C Thomson (Heritage Warden)

29/20 To elect a Chairman (deferred Jul 2020).

Resolved: To defer this item until May 2021.

30/20 To elect a Vice-Chairman (deferred from Jul 2020).

Resolved: To defer this item until May 2021.

31/20 To receive apologies for absence.

Resolved: To accept the apologies of Mrs C Thomson.

32/20 Disclosures of interests; disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.

None.

33/20 To approve the minutes of the previous meeting.

Resolved: To approve and sign the above minutes.

34/20 To receive the completed Plantation safety review checklists and agree any action required.

Plantation safety review checklists were received for August and September 2020.

Resolved: The reports were received and filed electronically.

35/20 To receive an update on the Long Term Plan (deferred Mar & Jul 2020).

Resolved: To defer this item to the next meeting.

36/20 To consider and approve if necessary, the COVID-19 risk assessment for working practices during volunteer sessions (refers minute ref 15/20).

Resolved: The Plantation COVID guidelines state that volunteers will not work in groups of more than 6.

37/20 To consider the felling plan proposed by LC/LD and agree funding (refers minute ref 17/20).

LD produced the list trees identified for removal/topping at the July site meeting. All trees are numbered and marked in green in the woodland:

- 1) Sycamore by path, sooty bark, dead – remove/fell
- 2) Elm by path, dead – remove/fell
- 3) Sycamore behind fallen tree – remove top

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- 4) Sycamore by school boundary, 3 stems, ivy covered – remove/fell
- 5) Sycamore, dead – remove top
- 6) Sycamore, dead - remove top
- 7) Sycamore by school boundary, sooty bark, cracked stem – remove/fell
- 8) Fallen tree (s) on top of smaller trees – cut up and tidy
- 9) Sycamore, dead - remove/fell
- 10) Sycamore, splitting bark - remove/fell
- 11) Sycamore, half dead, behind 10 - remove/fell

For quotation purposes, all trunks to be sawed into 2 foot logs and stacked on site. All brush to be chipped. Chippings to be left at entrance to the Plantation or at agreed locations in the woodland. Quotations required by Friday 16th October 2020.

Resolved: That the clerk will contact tree surgeons as agreed, LD to meet on site.

38/20 **To receive an update on potential grant funding from LC/LD & PB** (refers minute ref 22/20).

PB reported that all EMA funding has been postponed.

Resolved: That the grant application for tree felling will be made upon receipt of the quotations.

39/20 **To discuss how the Plantation would like to participate at the PFA 50th Anniversary event** (deferred Mar & Jul 2020).

In principle the committee would like to be involved.

Resolved: To defer this item until more information is available.

40/20 **To receive an update on the autumn planting and soil testing** (deferred Mar 2020).

LC recommended that soil testing followed by under-planting, fencing and felled areas are carried out in October/November as detailed in the Annual Plan. Bare root mixed hedging is available from November and costs approx. £80 per 100 plants, this would cover 25 metres at a planting rate of 4 per metre.

41/20 **To discuss arrangements for the October log sale.**

Resolved: To defer the log sale until Sunday 1st November 2020 from 1 p.m. – 3 p.m.

42/20 **To receive an update on the bridge replacements and approve expenditure of up to £150.00.**

The bridge replacement was undertaken on 6th September 2020. The pipe was donated by Polypipe Civils and Green Urbanisation and the stone was provided by Travis Perkins at a discounted price.

Resolved: To approve this expenditure.

Resolved: That thanks be made to both Polypipe and to Travis Perkins via the Link.

43/20 **To approve expenditure of up to £75.00 on additional stone required to complete the work on the bridges.**

Resolved: To approve this expenditure.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

44/20 To review how COVID-19 affected the volunteer session on 6th September 2020 and discuss the implications for further volunteer sessions.

Resolved: That LC will ask PH to turn on the outside tap to enable access to water.

45/20 To review the tools and equipment and consider any replacements/additional tools required.

It was agreed that no new tools or equipment are required at this time.

46/20 To discuss and approve Plantation expenditure for the forthcoming year.

The clerk confirmed that following the removal of 2019-2020 unspent approved expenditure listed below, the Plantation balance totals £3,714.56.

Approval date	Particulars	Unspent approved expenditure
17/09/2020	Tools up to £300	£113.65
17/09/2020	Soil testing kit	£50.00
17/09/2020	Autumn planting up to £200	£86.02
17/09/2020	Volunteer days/chipper hire	£200.00

LD has donated hand sanitiser and disinfectant purchased so far.

Resolved: To approve expenditure of up to £50 wildflower seeds for reseeding Charnwood end and testing kits.

Resolved: To approve expenditure of up to £200 for autumn planting.

Resolved: To approve expenditure of up to £50 for hand sanitiser and disinfectant.

Resolved: To approve expenditure of up to £200 for tools.

Resolved: To approve expenditure of up to £200 for chipper hire.

47/20 To update the Plantation documentation.

Resolved: To accept the update to the Plantation documentation list.

48/20 To agree the tasks and roles for the next volunteer day.

Resolved: That Cllr Cooper will update in line with new COVID restrictions and distribute by email.

49/20 Financial update.

The Clerk reported that Plantation funds total £3,714.56 minus approved expenditure detailed under minute ref 46/20.

