

Burton Plantation Management Committee meeting minutes

Minutes of a meeting of the Plantation Management Committee held virtually on Tuesday 17th November 2020 at 10.30 a.m.

Present: Cllr W Best, Mr P Birkinshaw, Cllr L Cooper, Mrs E Dunn, Mr A Wilson, Mrs J Wilson, Mrs C Thomson (Heritage Warden) and Mrs S Massey (Parish Clerk)

Apologies: None

51/20 To receive apologies for absence.

Resolved: None.

52/20 Disclosures of interests; disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.

None.

53/20 To approve the minutes of the previous meeting.

Resolved: To approve and sign the minutes of the previous meeting.

54/20 To receive the completed Plantation safety review checklists and agree any action required.

Plantation safety review checklists were received for October & November 2020. All identified issues are in hand.

Resolved: To receive and file the reports electronically.

55/20 To receive an update regarding COVID-19 restrictions.

The mid November volunteer session has been cancelled. It is hoped that future sessions can go ahead but this will be dependent upon government advice.

56/20 To review the annual plan in the light of COVID-19 restrictions.

The annual plan was discussed and updated in order of importance.

Resolved: LC will update the document and distribute.

57/20 To receive an update on the felling plan and grant application.

LD confirmed that we are still awaiting a decision on the grant application.

58/20 To plan the winter planting.

Resolved: That the trees received from Charnwood Borough Council in 2019 would be planted.

59/20 To approve expenditure of up to £60 for replacement bird boxes.

Resolved: To approve this expenditure.

60/20 To agree the budget for the forthcoming year.

Resolved: The 2021-202 Plantation budget was approved. A copy is attached to this document.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

61/20 To agree the tasks and roles for the next volunteer day.

Resolved: That Cllr Cooper will distribute by email.

62/20 Financial update.

Burton on the Wolds, Cotes & Prestwold Parish Council

Receipts and Payments 2020-21

PLANTATION

Brought forward at

£2,832.56

Funds available

£3,092.66

RECEIPTS				
DATE	SOURCE	PARTICULARS	FOLIO	AMOUNT
01/04/2019	Parish Council	From Precept	-	£1,500.00
01/10/2020	Mr & Mrs Shaw	Plantation donation	y	£10.00
TOTAL RECEIPTS				£1,510.00

PAYMENTS				
DATE	PAYEE	PARTICULARS	FOLIO	AMOUNT
	<i>For info</i>	<i>Approved payments</i>		<i>£500.00</i>
07/04/2020	L Cooper	Snowdrops	7	£81.67
07/04/2020	Martin Tree Care	Brush chipping	9	£100.00
07/04/2020	M&BG	Fallen tree removal	12	£180.00
05/05/2020	L Cooper	Snowdrops underpayment	20	£16.33
07/07/2020	Martin Tree Care	Tree felling	48	£240.00
03/11/2020	C Johnson	Bridge replacement	92	131.90
TOTAL PAYMENTS				£1,249.90

DATE	SOURCE	PARTICULARS	FOLIO	AMOUNT
		Wildflower seeds		£50.00
		Hand sanitiser/disinfectant		£50.00
		Tools		£200.00
		Chipper hire		£200.00
TOTAL PAYMENTS				£500.00

63/20 To confirm the date of the next meeting of the Plantation Management Committee.

The date of the next meeting is Tuesday 19th January 2021 at 10.30 a.m.

The meeting closed at 11.18 a.m.

These minutes are a true and accurate record:

Plantation Committee Chairman

Date

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

2021-2022 Plantation Budget

Plantation balance @ 12/11/2020	£3,092.66
Receipts	Budgeted amount
From precept	£1,500.00
Fundraising target	£200.00
Grant funding target	£250.00
Total	£1,950.00
Payments	Budgeted amount
Maintenance of woodland (including tree work and chipper hire)	£1,400.00
Tools & equipment	£500.00
Refreshments for volunteer days	£50.00
Total	£1,950.00