

## Burton Plantation Management Committee meeting minutes

Minutes of a meeting of the Plantation Management Committee held virtually on Tuesday 9<sup>th</sup> February 2021 at 10.30 a.m.

**Present:** Cllr W Best, Mr P Birkinshaw, Cllr L Cooper, Mrs E Dunn, Mr A Wilson, Mrs J Wilson and Mrs S Massey (Parish Clerk)

**Apologies:** Mrs C Thomson

79/20 To receive apologies for absence.

Resolved: To accept the apologies of Mrs C Thomson (Heritage Warden)

80/20 Disclosures of interests; disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.

None.

81/20 To approve the minutes of the previous meeting.

Resolved: To approve and sign the minutes of the previous meeting.

82/20 To receive an update regarding COVID-19 restrictions.

A discussion took place regarding the requirement for essential work in the Plantation and if this is agreed, what constitutes essential work.

Resolved: It was approved that essential work can be carried out by teams of no more than 2 volunteers of comprising of a committee member plus one under strict Covid regulations.

Resolved: That Cllr Cooper will coordinate and will need to know who, when and tasks to be undertaken.

Resolved: To agree essential works detailed in the table on page 15.

83/20 To confirm the date of the next meeting of the Plantation Management Committee.

The next meeting will take place virtually on 9<sup>th</sup> March 2021 at 10.30 a.m.

The meeting closed at 11.19 a.m.

These minutes are a true and accurate record:

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Plantation Committee Chairman

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Date

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## Burton on the Wolds Plantation - SCHEDULE OF ESSENTIAL WORKS

Safety	Essential y/n	Allow Volunteers to carry out work	Allow Professionals to carry out work
Monthly Safety Report	Y	Y	n/a
Fallen trees blocking pathway	Y	Y	Y*
Partially fallen trees hanging over pathway	Y	Y	Y*
Maintain sloping and hazardous paths	Y	Y	Y*
Steps becoming a hazard to users	Y	Y	Y*
Bridges becoming a hazard to users	Y	Y	Y*
Fencing fallen onto pathway	Y	Y	Y*
Y* = if a volunteer is unable to carry out the work safely			
Maintenance	Essential y/n	Allow Volunteers to carry out work	Allow Professionals to carry out work
Spreading of chippings on pathways to maintain firm walking surface	N	n/a	n/a
Maintenance of steps to maintain firm walking surface	N	n/a	n/a
Maintenance of bridges to maintain firm walking surface	N	n/a	n/a
Clearing fallen trees not on pathways	N	n/a	n/a
Collecting brash	N	n/a	n/a
Clearing snowberry or lamia	N	n/a	n/a
Planting hedging etc	N	n/a	n/a
Fencing	N	n/a	n/a
Litter picking	N	n/a	n/a