

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at Burton on the Wolds Village Hall, Burton on the Wolds on 3<sup>rd</sup> August 2021 at 7.30 p.m.

Present: Cllr A Carr (Chairman), Cllr L Cooper (Vice Chairman), Cllr W Best, Cllr K Hibbins, Cllr A Lawrence, Cllr R Shields, Cllr E Wardle, Cllr M Windsor.

Apologies: Borough Councillor Bokor.

In attendance: County Cllr Shepherd, Mrs S Massey (Clerk), 3 member of the public.

030/21 To receive apologies for absence.

Resolved: To accept the apologies of Borough Councillor Bokor

031/21 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that could lead to bias, by Parish Councillors to items on the agenda.

None.

032/21 To approve the minutes of the previous Parish Council meeting.

Resolved: To approve the minutes which were signed as a true and accurate record by the chairman.

033/21 Questions/comments from the floor (limited to 15 minutes).

A resident stated that a new traffic survey needs to be carried out in relation to the Loughborough Road planning application. Cllr Windsor reported that this point was included in the draft letter of objection to be considered under minute reference 031/21c.

Resolved: That the Parish Council will ask specifically that the traffic survey is undertaken at a time when traffic is back to its normal level in September.

A resident referred to comments made by the planning inspectorate regarding the Neighbourhood Plan allocation and the weight that the Neighbourhood Plan carries. Cllr Shields stated that in his opinion it doesn't but that another reason would be that Charnwood Borough Council has no 5 year plan. Cllr Shields stated that an allocation was not included; it was not required as we are classed as 'other settlement'.

034/21 Borough Councillor's report

Cllr Bokor sent the following report:

*As you know we are awaiting notice of when Sturdee Poultry Farm & land off Loughborough Rd applications go to Committee. There is one on August 12th but I doubt it will be that one but the agenda is out this Thursday. The next one is September.*

*As you may also know I called in a planning decision on an application for 65 houses on land south of East Road Wymeswold, to the Sec of State to "test" the system. I will*

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*send a copy of my letter. The application went to Plans on 14th July & some committee members did voice concerns about building in open countryside but not enough to stop it going through as permitted.*

*Unfortunately the Sec of State Planning Officer decided to NOT call the application in, basically saying that these local decisions were down to local planning authorities as they were not of "national importance" like for e.g., a new nuclear power station. I have sent the response to Stephanie last week. I see no point in calling in either of the two Burton applications but I will be guided by your opinion.*

*Let me know if there is anything else I can help with.*

Cllr Shields recommended that the Parish Council wait until development control make comment and then make a decision going forward.

035/21

### County Councillor's report

Cllr Shepherd referred to his email regarding the Members Highways Fund and asked that this text be included within the minutes.

*You may have read in the recent edition of "Leicestershire Matters" about a £25,000 pot of money, called the Members Highways Fund, which has been made available for every county councillor.*

*It is intended to fund small scale highways and environmental improvements, such as flashing signs to reduce speeding; flower beds and benches; as well as minor road repairs and freshening up signs and lines. Residents are being invited to help shape how the funding is spent. Please find attached a list of potential options for use of the Fund.*

*I should like to work with Parish Councils to discuss possibilities. If residents approach me directly I should like to ask them to submit their suggestions as well to their local Parish Council, to add to suggestions which Parish Councillors themselves may have. I hope that is acceptable; it seems a useful way of pooling ideas for each Parish Council area.*

*There are some constraints on requests. One is that any request must comply with safety requirements as defined by legislation and best practice. Another is cost: some may be too expensive. I understand that a pedestrian crossing, for example, would cost some £40,000.*

*It is intended that county council officers work with county councillors to get proposals developed before November, with the work to be implemented before the end of the financial year. I should therefore like to present my proposals to officers by the end of September. Does that seem a workable timescale from your point of view?*

*If I receive requests which appear to concern matters of general maintenance, such as*

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*signing, lining and cutting back vegetation, I will send them to officers as soon as I receive them, so that officers can check to see whether they are on any existing programmes of work.*

## 036/21 Police Report

During the month of June 2021 Burton on the Wolds had 1 x Vehicle Crime reported; this was an attempt catalytic converter theft in the area of Melton Road. These figures do not include private domestic related incidents or harassments. There was no reported crime in Cotes or Prestwold.

A speed operation was carried out from approximately 1-3 p.m. on 10<sup>th</sup> July, not for the collection of data but to actively stop offending drivers to be dealt with at the roadside. During this time, 3 traffic offence reports were issued. These were all vehicles travelling from Loughborough and were speed checked before reaching the village hall. The police reported that in the main, the vast majority of drivers were compliant with the speed limit and that additional speed checks will be carried out in the parish during evening hours as requested by the Parish Council.

## 037/21 To make observations and agree any action on the following planning applications:

### a) **P/21/1315/2 11 Somerset Close, Burton on the Wolds LE12 5AJ**

Resolved: Not to comment.

### b) **P/21/0615/2 Sturdee Poultry Farm, Sowters Lane, Burton on the Wolds LE12 5AL, outline application for the erection of up to 60 residential dwellings - to approve the response, minute reference 022/21b.**

Resolved: That the draft letter of OBJECTION is approved.

### c) **P/21/1105/2 Loughborough Road, Burton on the Wolds LE12, outline application for the erection of up to 56 dwellings – to approve the response, minute ref 022/21c.**

Resolved: That the draft letter of OBJECTION is approved.

### d) **Update P/20/2322/2 Land off Melton Rd, Burton on the Wolds LE12 5AL - appeal decision.**

The Parish Council noted the appeal decision.

### e) **Update P/20/2322/2 Land off Melton Rd, Burton on the Wolds LE12 5AL - complaint.**

The Parish Council has exhausted Charnwood Borough Council's complaints procedure and will now take this to the Local Government Ombudsmen.

County Councillor Shepherd left the meeting at 20.10.

## 038/21 To receive the Clerk's report including the playground safety checks reports.

The clerk reported that:

- The school trees overhanging the Springfield/Barrow Rd jitty have been cut back.

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- The Hubbard Rd swing seat has been repaired FOC by Springfield Property Services (SPS).
- The village entrance signs have been cleaned FOC by SPS.
- The bird spikes have been installed on the Hubbard Road swing set by SPS.
- Following intervention by Cllr Shields, the long running saga of the Springfield Cl/Loughborough Rd verge has finally been concluded with the head of the service confirming that, after mowing this area for 40 years, this verge was added to CBC grass map in 2017. There should be no mowing issues going forward.
- The flag will be ordered on 04/08/21 following payment approval under 041/21b.

The clerk has thanked Jason Wardle of SPS for works listed above that were carried out free of charge (FOC).

The reports were noted and filed electronically.

### 039/21 To receive reports from councillors

#### a) **Plantation Management Committee**

Cllr Best reported that the annual site visit took place on 15th July and plans for the 2021/2 season will be put to the next Plantation Management meeting on 14th September. The first volunteer session of the season will take place on Sunday 6th September.

#### b) **Playing Field Association**

Cllr Shields reported that the next PFA meeting will take place on 16<sup>th</sup> August 2021.

#### c) **Other Councillors' Reports – for information only.**

Cllr Shields reported that he and Cllr Cooper attended a virtual meeting regarding the Charnwood Borough Council Local Plan pre-submission consultation.

Cllr Shields reported that he attended a meeting with the housing association in his role as Chairman of the PFA, with Cllr Cooper in her role as Vice Chairman of the Plantation Management Committee and the clerk to the parish council to discuss parking issues on Towles Fields on 30<sup>th</sup> June. The housing association are implementing parking restrictions from August 2021.

Cllr Hibbins reported on motorbike issues in fields both at Cotes and on the Prestwold Estate. The Rural Crime policing team has been very proactive with arrests being made.

### 040/21 Business

#### a) **To receive the schedule of external events for Prestwold Park and wedding and event schedule for Prestwold Hall, sent as a requirement of Prestwold Park Premises Licence PREM 142098.**

Resolved: To note the details of the schedule.

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b) **To consider the response from Richard Bennett to our email in relation to Charnwood Borough Council’s Five Year Supply, refers minute ref 025/21d.**

Resolved: To file the response.

c) **To consider a response to the Charnwood Local Plan Pre-Submission Draft 2021-2037 consultation.**

Cllr Shields confirmed that Burton on the Wolds, Cotes & Prestwold once again has no allocation and is classed as ‘other settlement’. In addition the parish is described as unsustainable.

Resolved: That Cllr Shields will draft a response for delivery prior to 23<sup>rd</sup> August 2021.

d) **To consider the adoption of the Tree Management policy.**

The clerk has asked the insurance company to look at the policy prior to adoption and is awaiting a response.

Resolved: To defer this item until this response has been received.

e) **To consider the formation of a Planning Committee and, if agreed, to adopt the Terms of Reference.**

It was agreed that there is not a requirement at this time for the formation of a Planning Committee.

f) **To receive the updated Asset Register.**

Resolved: To note the details of the Asset Register.

g) **To discuss the proposed changes to the Parliamentary boundaries – deferred 22/06/2021**

Resolved: No comment to make.

h) **To consider a parish event to celebrate Her Majesty the Queen’s Platinum Jubilee in June 2022.**

Resolved: That in principle, the Parish Council will organise an event in association with other village groups.

i) **To approve expenditure of up to £150 for Winter/Spring plants for the parish planters.**

Resolved: To approve this expenditure.

041/21 Finance

a) **Financial update:**

Account balance @	31/07/2021
Current	1000.00
Reserve/General	5,617.30
Reserve/Bonus	20,761.20
Loughborough B/Society	42841.70
<b>TOTAL</b>	<b>70,220.20</b>

Balance includes:	
Plantation funds	2,919.74
Lottery/Finding Fitness	6,390.00
Hubbard Rd Land Management	38085.60

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The Clerk confirmed that Hubbard Road funds total has increased due to a reporting error which show payments including VAT. For the purpose of the Hubbard Road 'running total' tab, all payments should be shown ex VAT. Please be aware that this is for our information only and the correct payments, including VAT, are paid to our suppliers.

Cllr Windsor proposed that we start paying a small percentage per year into the Hubbard Road commuted sum by increasing the precept specifically for this purpose to ensure that once this commuted sum is diminished; there is not a huge increase to cover maintenance of Hubbard Road. This would be reviewed on an annual basis dependent upon expenditure.

- b) **i) To note the July schedule of payments made under delegated powers, minute reference 026/21c.**

Payments		Jul				Month 4
PAYEE	FOR	REFERENCE	AMOUNT	Type	COST CENTRE	
1 M&BG Ltd	Grounds maintenance	Invoice	£517.00	Direct	Split	
2 S Massey	Expenses (Zoom x2, stamps & mileage)	Claim form	£77.68	Direct	Gen admin	
3 Waterplus	Burial ground water supply	Invoice	£14.25	Direct	Burial ground	
4 The Cartridge People	Toner cartridge x1	Invoice	£83.90	Direct	Gen admin	
5 C Hodgson	Leaflet delivery (min ref 025/21j)	-	£35.00	Direct	Gen admin	
<b>TOTAL</b>			<b>£727.83</b>			

- ii) To approve the schedule of payments totalling £1,237.81.**

Payments		Aug				Month 5
PAYEE	FOR	REFERENCE	AMOUNT	Type	COST CENTRE	
1 M&BG Ltd	Grounds maintenance	Invoice	£517.00	Direct	Split	
2 S Massey	Expenses (Zoom x1, mileage)	Claim form	£17.09	Direct	Gen admin	
3 Sutcliffe Play	Cradle seat centre support	Invoice	£58.16	Direct	Hubbard Road	
4 One Stop Promotions	British flag	Invoice	£82.80	Direct	Contingency	
5 Independent Playground Inspections Ltd	Independent play area inspection x2	Invoice	£156.00	Direct	Split Towles Fld/Hubbard Rd	
6 Springfield Property Services	Hubbard Road swing bird spike	Invoice	£120.76	Direct	Hubbard Road	
7 Burton on the Wolds Village Hall	Recv'd from CBC for election hall hire	Rem. Advice	£250.00	Chq	Village Hall	
8 CPRE	Memberships	Invoice	£36.00	Direct	Memberships	
<b>TOTAL</b>			<b>£1,237.81</b>			

Resolved: To approve this expenditure.

- c) **To approve the Q1 (1st Apr-30 Jun) Bank Reconciliation, accounts summary, forecast of spending to year end.**

Resolved: That this be approved and signed.

- d) **To approve and sign the Internal Audit Review completed by Cllr Windsor.**

Resolved: That this be approved and signed.

042/21 Correspondence for discussion

- a) **Email from a resident regarding dogs and dog fouling in the play area at Towles Field.**

Resolved: To note the contents.

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043/21 To agree items for inclusion in the press release  
Village Hall Management Committee volunteers, Queens Platinum event in association with other village groups – volunteers required.

044/21 The next Parish Council meeting will take place on Tuesday 7<sup>th</sup> September 2021 at 7.30 p.m.

There being no further business the meeting closed at 21.22

These minutes are a true and accurate record \_\_\_\_\_ Date \_\_\_\_\_  
Cllr A Carr, Chairman.