

Plantation Management Committee meeting minutes

Minutes of a meeting of the Plantation Management Committee held at the Pavilion, Towles Fields, Burton on the Wolds on Tuesday 25th January 2022 at 10.30 a.m.

Present: Mr P Birkinshaw, Cllr L Cooper, Mrs E Dunn, Mr A Wilson, Mrs J Wilson (arrived at 11.20), Mrs C Thomson (Heritage Warden) and Mrs S Massey (Parish Clerk)

Apologies: None.

In Cllr Bests absence, Cllr Cooper chaired the meeting.

67/21 To receive apologies for absence.

Resolved: To accept the apologies of Mrs J Wilson

68/21 Disclosures of interests; disclosable pecuniary interests, personal interests or personal interests that may lead to bias, to items on the agenda.

None.

69/21 To approve the minutes of the previous meeting.

Resolved: To approve and sign the above minutes.

70/21 To receive the completed Plantation safety review checklists and agree any action required.

Plantation safety review checklists were received for December 2021 & January 2022.

Resolved: The reports were received and filed electronically.

71/21 To approve expenditure of £200 +VAT for the installation of bat boxes.

Resolved: To approve this expenditure.

72/21 To agree who will review the asset register prior to the March Plantation meeting.

Resolved: That this will be carried by LD out prior to 31/03/2022.

73/21 To discuss how the Plantation would like to participate at the 50th Anniversary event (deferred Mar, May & Nov 2021).

Resolved: That the Plantation Management Committee will support this event.

74/21 To receive an update on the installation of the bat boxes.

The bat boxes will be installed on 4th February 2022.

75/21 To agree action on bat surveys

Resolved: CT to investigate the costs of a summer bat survey.

76/21 To receive an update on the survey & maintenance of bird boxes in the context of Avian flu.

Resolved: That the survey & maintenance of the bird boxes will not take place this year due to Avian flu.

77/21 To receive an update on the installation of the new bench.

The clerk confirmed that the bench has been ordered.

Resolved: LD will contact Martin Tree Care to confirm the reduction of the adjacent tree at a cost of £380.00, expenditure of up to £499.99 approved minute ref 21/21.

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78/21 To consider a suitable memorial for Rachel Saunders and action to fund it.
Mrs Saunders daughter has donated a hand bell.

79/21 To report on contact with Prestwold Hall re the Queen's jubilee commemoration.
Cllr Cooper gave the following report: *I have been in touch with Hamish Byers from the Prestwold Estate. As previously discussed, I explained that there is little scope for significant tree planting within the Plantation itself. However, the estate has considerable plans for tree planting this year within the estate, some associated with the expansion of the industrial estate but mostly in other areas, including new roadside avenues and copses. This depends on availability of trees but will also need volunteers to help with the planting, which is where our volunteers may come into it. The estate is putting together a plan which they will share with us, with a view to linking with our existing volunteers and others in the parish and relevant wildlife groups. I would like the committee's approval to pursue this and involve our volunteers as it isn't directly related to the Plantation.*

Resolved: That the committee is happy is for Cllr Cooper to liaise with the Plantation volunteers.

Resolved: LD will investigate Queens Green Canopy for woodland packs for the Plantation.

80/21 To approve that Liz Dunn attends & represents the Plantation Management Committee at liaison meetings between the school & village groups.

Resolved: That this is approved. LD will report to the Plantation Management Committee.

81/21 To consider the planting of an oak tree in memory of Mr Peter Shaw.

Resolved: That the next time a suitable site becomes available for an oak, one will be planted in memory of Mr Shaw.

82/21 To discuss the Plantation Management Committee Terms of Reference and to consider funding implications.

Resolved: To amend the Terms of Reference as discussed and request that the Parish Council consider these amendments and approve, if appropriate, at the April 2022 meeting.

83/21 To agree the tasks and roles for the next volunteer day.

Resolved: The tasks and roles were agreed. Cllr Cooper will distribute by email.

84/21 Financial update.

PLANTATION

Brought forward at **£2,342.66**

Funds available **£1,945.90**

RECEIPTS				
DATE	SOURCE	PARTICULARS	FOLIO	AMOUNT
01/04/2021	Parish Council	From Precept	-	£1,500.00
22/03/2021	Donation (2020/21)	Donation from a resident	ap	£50.00
28/05/2021	Shire Grant	Felling paid out 06/04/21	l	£1,200.00
01/07/2021	Donation	Donation from a resident	ax	£40.00
02/11/2021	Donation	Donation from a resident	bn	£10.00
10/12/2021	Donation	Donation from a resident	bu	£200.00
TOTAL RECEIPTS				£3,000.00

PAYMENTS				
DATE	PAYEE	PARTICULARS	FOLIO	AMOUNT
06/04/2021	Ref 110/20d	Removal of 9x Sycamore	7	£1,200.00
06/04/2021	Ref 73/20	Bat survey	9	£150.00
01/06/2021	C Thomson 71/20	4 bat roosting boxes	33	£212.92
06/10/2021	Polypipe Civils	Pipe for bridge replacement	77	£48.44
06/10/2021	David Musson	Fencing	79	£375.40
06/10/2021	Martin Tree Care	Emergency tree work	80	£400.00
TOTAL PAYMENTS				£3,396.76

DATE	SOURCE	PARTICULARS	FOLIO	AMOUNT
18/05/2021	Ref 21/21	Bird/bat boxes		£60.00
18/05/2021	Ref 21/21	Planting		£300.00
18/05/2021	Ref 21/21	Chipper hire		£100.00
14/09/2021	Ref 21/21	Additional felling		£500.00
09/11/2021	Ref 53/21	Refreshments		£50.00
TOTAL PAYMENTS				£1,010.00

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85/21 To confirm the date of the next meeting of the Plantation Management Committee.
The date of the next meeting is Tuesday 8th March 2022 at 10.30 a.m.

The meeting closed at 12.13 p.m.

These minutes are a true and accurate record:

Plantation Committee Chairman

Date