

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at Burton on the Wolds Village Hall on Tuesday 7th June 2022 at 7.30 p.m.

Present: Cllr A Carr (Chairman), Cllr M Windsor (Vice Chairman), Cllr W Best, Cllr L Cooper, Cllr A Lawrence, Cllr E Wardle.

Apologies: Cllr K Hibbins, Cllr R Shields, County Cllr Shepherd

In attendance: Borough Councillor Bokor, Mrs S Massey (Clerk), 1 member of the public.

050/22 To receive apologies for absence.

Resolved: To accept the apologies of Cllr Hibbins and Cllr Shields.

Resolved: To note the apologies of County Cllr Shepherd.

051/22 Disclosures of interests, disclosable pecuniary interests, personal interests or personal interests that could lead to bias, by Parish Councillors to items on the agenda.
None.

052/22 To approve the minutes of the previous Parish Council meeting.

Resolved: To approve the minutes which were signed as a true and accurate record.

053/22 Questions/comments from the floor (limited to 15 minutes).

A resident asked about P/22/0423/2 Greyhound Inn, Melton Road, Burton on the Wolds LE12 and why neighbours are not consulted. The clerk reported that Charnwood Borough Council now only notify immediate neighbours, those who share a boundary and site notices are only displayed if it is a significant development.

The resident asked about his previous correspondence to Leicestershire County Council regarding weed spraying. The clerk confirmed that Burton on the Wolds was scheduled for spraying on 1st June 2022. The spraying schedule can be found at: https://www.leicestershire.gov.uk/sites/default/files/field/pdf/2022/5/24/weed-spraying-schedule_0.pdf. The clerk will request the policy statement for highway maintenance and weed spraying from Cllr Shepherd.

054/22 Borough Councillor's report

Cllr Bokor reported that the consultation for the new Local Plan begins on Tuesday 28th June 2022 and recommended that representatives from the Parish Council attend. All details can be found at:

https://www.charnwood.gov.uk/pages/charnwood_local_plan_2021_37

A discussion took place regarding difficulties in contacting Charnwood Borough Council by telephone, recently experienced by an elderly resident who does not have an alternative method of communication. The clerk will email Cllr Bokor with the details.

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055/22 County Councillor's report
None.

056/22 Police Report
During the month of April 2022 Burton on the Wolds had x 1 Burglary business, Cotes had x 1 Burglary business and there was no reported crime in Prestwold.

During the month of May 2022 Burton on the Wolds had x 1 Public Order and 1 x Vehicle Crime reported, Cotes and Prestwold had no crime reported. These figures do not include private domestic related incidents or harassments.

A speed operation was undertaken on 9th May 2022 along Melton Road in Burton on the Wolds. 175 vehicles were surveyed between 08:20 and 09:25 with the speed ranging between 19mph - 32mph. Future enforcements are planned. The police were stationed in the centre of the village which is not where most speeding occurs, this being at both ends of the village on Loughborough Road and Melton Road. The clerk will contact the police to ask that future speed operations reflect this.

057/22 To make observations and agree any action on the following planning applications:

a) **P/22/0643/2 Brook Farm, Cotes Road, Burton on the Wolds LE12 8JT**

Resolved: A similar application made on this site ref P/20/1248/2, dated 17/07/2020 was refused by notice dated 06/11/20 and an appeal ref APP/X2410/W/21/3270008 was dismissed on 23/03/21. The Parish Council fails to understand how this application has been allowed when a similar application has been refused before. The Parish Council feel that this is simply the use of a technicality by the applicant to circumvent the original decision. The Parish Councils comments in their previous letters of objection related to applications on this site stand (letters attached).

b) **P/22/0782/2 Wymeswold Airfield, Wymeswold.**

Resolved: Not to comment on this application.

c) **To make observations & agree any action on planning applications received 26th May and 1st June 2022.**

No applications were received between 25th May and 1st June 2023.

d) **Update P/21/2028/2 Melton Rd, Burton on the Wolds LE12 - reserved matters.**

This reserved matters application has been granted conditionally.

e) **Update P/21/0615/2 Sturdee Poultry Farm, Sowters Lane, Burton on the Wolds LE12 5AL, outline application for the erection of up to 60 residential dwellings.**

No update available.

f) **Update P/21/1105/2 Loughborough Road, Burton on the Wolds LE12, outline application for the erection of up to 56 dwellings.**

No update available.

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Resolved: That Cllr Windsor will draft a formal letter of OBJECTION with interpretation of the traffic data to Charnwood Borough Council development control, the planning officer, Leicestershire County Council Highways and the LCC Highways officer.

058/22 To receive the Clerk's report including the playground safety checks reports.
The reports were noted.

Cllr Bokor left the meeting 20.54

059/22 To receive reports from councillors – for information only

a) **Plantation Management Committee**

Cllr Cooper reported: In May we held the Plantation Management meeting of which you have the minutes. As usual there were no volunteer sessions in May but there will be one on June 12th to tidy up the paths and do the annual check on the equipment. The annual site visit will take place on 13th July but there will be no further volunteer sessions until September.

b) **Playing Field Association**

The minutes of the recent PFA meeting were noted.
Cllr Lawrence expressed an interest in the PFA Parish Council representative role which is currently vacant. The clerk will contact the Chairman of the PFA to advise.

c) **S106 Working Party report**

The S106 working party will meet prior to the next Parish Council meeting.

d) **Other Councillors' Reports**

Cllr Windsor asked that gov.uk email addresses are added to the July agenda.

060/22 Business

a) **To receive the schedule of external events for Prestwold Park and wedding and event schedule for Prestwold Hall sent as a requirement of Prestwold Park Premises Licence PREM 142098.**

Resolved: That the schedules were received and noted.

b) **To receive the draft minutes of the Plantation Management Committee meeting held on 10/05/22.**

Resolved: That the draft minutes were received and noted.

c) **To approve the 2021-2022 Annual Report.**

Resolved: To approve the 2021-2022 Annual Report.

d) **To approve and adopt the new Code of Conduct.**

The clerk recommended that the new Code of Conduct be approved and adopted following:

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1. 4. Single-Member-Decision-Making (page 18) is removed as this is not applicable to this Parish Council.
2. 9.1 will read 'I understand that Code of Conduct training is provided by my council and that it is recommended that this training is undertaken'.

Resolved: To approve and adopt the new Code of Conduct with the amendments as agreed.

e) **To receive an update on the damaged hedgerow between the Plantation and the Housing Association car park and agree action.**

Cllr Cooper provided an estimate of the cost of repairing damage to the Plantation hedgerow which totalled £1,700 plus an instruction that all restoration work will be carried out exclusively by Plantation volunteers to ensure no further damage.

Resolved: That the clerk will email Longhurst Housing Association with this request.

f) **To consider a request from Finding Fitness that payment for all Summer Clubs are paid on the August schedule.**

Resolved: That this request is approved.

g) **To nominate a councillor to apply to become a school governor at Burton on the Wolds Primary School.**

Resolved: Not to nominate at this time.

h) **To receive an update on the proposed digitisation of historical Parish Council minute books from 1894-2009 and funding options if appropriate.**

Cllr Windsor is awaiting quotations.

Resolved: To defer this item until July 2022.

i) **To discuss responsibility for fencing to the allotment boundary adjacent to P/21/2028/2 Melton Rd new access road.**

The clerk reported that the Parish Council minutes dated 13th February 1976, page 227 under 'Parish Allotments' state that: '... Mr Seal will be prepared to construct a suitable fence on the westerly part of the southern boundaries, and to maintain such a fence in a reasonable condition.' The minutes also confirm that 'Upon receiving agreement by Mr Seal to erect and maintain these fences, the meeting agreed to instruct Mr Baron to complete the Conveyance, and to authorise payment of a cheque.'

Resolved: To note that the landowner is responsible for the installation and the maintenance of the fencing to the allotments.

j) **To approve the addition of 2x donated benches on Towles Field to the Parish Council asset register.**

Cllr Shields confirmed that bench (a) was installed in the play area in June 2021 and cost £418.00 (donated in memoriam), bench (b) was installed facing the tennis courts around in 2018 and cost £360.00 (donated by the Tennis Club).

Resolved: To add the items listed to the Parish Council asset register.

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k) **To approve expenditure of £1,342.78 for insurance cover on a 3 year long term agreement.**

Resolved: To approve expenditure of £1,342.78 for insurance cover on a 3 year LTA.

l) **To discuss repairs to the burial ground gate and approve expenditure of up to £100.**

The clerk reported that the closing hasp had broken but a temporary repair was carried out by Cllr Shields. Jason Wardle of Springfield Property Services has kindly fixed the gate free of charge.

Resolved: To formally thank Mr Wardle for carrying out this repair.

m) **To discuss the working agreement between the Parish Council and the Parochial Church Council and agree action if appropriate.**

The Parish Council areas of responsibility cover the general maintenance of the Burial Ground including grass cutting, hedge cutting, management of the spinney trees and repairs to fencing and gateway.

Resolved: That the clerk will arrange a meeting with the PCC and report back to full council.

n) **To consider making a proposal to the Future Charnwood Investment Plan.**

Resolved: Not to make a proposal.

o) **To consider quotations received to undertake full tree inspections, to agree the tree inspection schedule, to consider quotations received and agree to move funds from contingency to 'Maintenance of Assets' to cover this expenditure.**

The clerk confirmed that it is advised that trees be inspected regularly (at least every 3 years) by an independent and qualified arboriculturist to assess what maintenance is required.

Resolved: To instruct Leicestershire County Council to undertake a full tree inspection on the Plantation at a cost of £660 and to agree to move the funds from contingency to Maintenance of Assets to cover this expenditure.

061/22 Finance

a) **Financial update:**

Account balance @	31/05/2022
Current	1,000.00
Reserve/General	30,367.85
Reserve/Bonus	5,618.07
Loughborough B/Society	42,841.70
TOTAL	79,827.62

Balance includes:	
Hubbard Rd Land Management	36,951.40
Plantation funds	1,740.00
Lottery/Finding Fitness	7,142.01

b) **To approve the schedule of payments totalling £2,118.67.**

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Payments		Jun	Month 3		
PAYEE	FOR	REFERENCE	AMOUNT	Type	COST CENTRE
1 M&BG Ltd	Grounds maintenance	Invoice	£517.00	Direct	Split
2 Information commissioner's office	Data protection fee	Invoice	£35.00	D/D	Gen admin
3 Leicestershire Footpath Association	Membership	Invoice	£6.00	Direct	Memberships
4 BHIB	Insurance (2022 1st year of 3 year LTA)	Invoice	£1,342.78	Direct	Insurance
5 R Shields	Summer planting	Receipt	£217.89	Direct	Maintenance of assets
TOTAL			£2,118.67		

Resolved: To approve this expenditure.

c) **To approve and sign the Internal Audit Review completed by Cllr Windsor on 18/05/2022.**

Resolved: To approve and sign the Internal Audit Review completed by Cllr Windsor, 18/05/22.

062/22 Correspondence for discussion

a) **Email from a resident regarding an Easter Sunday noise complaint during activities on the Prestwold Estate.**

Charnwood Borough Council confirmed that there are no specific nuisance controls that prevent activities on Easter Sunday. The resident has been informed.

b) **Email from a resident regarding non-permitted activity in Cotes.**

The resident was signposted to Charnwood Borough Council development control.

063/22 To agree items for inclusion in the press release
None.

064/22 **The next Parish Council meeting will take place on Tuesday 5th July 2022 at 7.30 p.m. unless advised otherwise.**

There being no further business the meeting closed at 10.27 p.m.

These minutes are a true and accurate record _____ Date _____
Cllr A Carr, Chairman.