

## BURTON-ON-THE-WOLDS PLAYING FIELD ASSOCIATION

Minutes of committee meeting held on Tuesday, 11<sup>th</sup> September 2018 at 7.30 pm  
in the pavilion

**Present: Cath Thomson, Robert Shields, Helen Monk, Brian Bunn, Peter Harrison,  
John Shipman, Phil Spencer, Diane Simmons & Rachael Saunders.**

**1. Apologies** – received from Pamela Parkin, Pam Harrison, Carol Allenby & Dan Orme

**2. Minutes of the last meeting held on Monday, 9<sup>th</sup> July 2018**  
These were passed a correct. Proposed by HM. Seconded by RaSa

### **3. Matters arising from the last minutes**

- a) Faulty water meter – Severn Trent said they could read it, but sent an estimated bill and asked for a photo. PeH said they should come and see it as no readings can be taken.
- b) PC/PFA agreement – this has been signed and exchanged.
- c) Re-position of bench – RoSh & CT met Eileen Smith and agreed to bench being moved away from roots. PeH has been removing roots, when this is done the bench can be moved back, if it is felt necessary.
- d) Electricity meter door – has been replaced but key does not work. RoSh to ask Jason if it came with keys
- e) Towles Field hedge - RoSh has asked PC clerk to organise the hedge cut. CT asked if this could be specified with the contractors to be done every year in August before term starts.
- f) Fete & fund raising – no debrief meeting as yet. No fundraising plans as yet for 2019. Do we want to a presence at the village Xmas Fair? Is there going to be a fair? CT & DS offered to run a bottle stall. RoSh will find out from Village Hall committee if there is to be a fair and report back to the trustees and CT.

### **4. Financial Report**

HM presented a summary for April to September. Cash balance is £11,125.

### **5. Club Reports**

**Cricket** – Carillon team – only played 4 matches so far this season. Concern about unofficial gap in Pepper's hedge. Probably caused by players retrieving balls. It will have to be repaired. PeH suggested a removable A-frame ladder to enable people to collect balls. We do not want to invite people to go into field by leaving an opening.

John Shipman left the meeting at 8.00pm

**Football** – both teams have started their league matches for the new season.

**Tennis** – Lessons will continue till Xmas. Attendance at Thursday evening coaching has been going well. Some people found playing football on courts – no damage.

### **6. Playground**

- a) Annual safety report – same remarks about adult equipment although repairs have been done and equipment is as fitted. Small repairs to be done where necessary. Most of the other concerns will be addressed through the new works on the playground.
- b) Decision about gates to be taken at a later meeting.

### **7. Swings project**

a) There has been no contact with Wicksteed. Cost of storage is not needed – save £350.

Total cost is £11,967.

b) The committee agreed to the proposal that a donation of additional £844 is given to the PC for

additional grass mats and the removal of the safety barrier.

c) Installation – October through to November.

d) CT will send a letter to PC explaining why Wicksteed will do extra work without other quotes.

### **8. Playing Field Maintenance**

a) Two trees need to be dealt with as soon as can be afforded.

An alder in the playground hedge, too big, swamping telephone cables. CT will get some quotes for dealing with it. RoSh will find out how problematic the phone wires will be.

Black poplar by Colin's corner has large branch broken and hung up. CT already had quotes for dealing with this. To fell the tree completely is £400. A decision will be taken in the November meeting about how we proceed with this.

b) Many trees need canopies raising. PS offered to do some work on trees along Barrow Rd, but needs help to move brash.

c) A proposal was accepted that CT could arrange for brash should be chipped before Plantation volunteer day on 7<sup>th</sup> October. Up to £80 agreed for this. CT will contact Martin Spratling to arrange.

d) Need to have a bonfire before anymore material is generated.

e) Weed killing was effective. Do we have this done again next spring? Evaluate in the spring.

f) PS said that sand and grit can be used to fill cracks, good for drainage. No arrangement made to to this. He also proposed that at the next volunteer day the wooden shuttering is removed from round the memorial concrete plinth.

g) Only 5 at volunteer evening on 5<sup>th</sup> September, nevertheless number of useful jobs completed, lots of ivy cleared from corner by Harrisons, concrete base cleared, two sections of fence repaired and more of the playground fence painted.

g) Next Volunteer Day Saturday 20<sup>th</sup> October 2018 9.30 am to 12.30 pm.

### **9. Pavilion, garage, outside assets**

a) Re-positioning of seat dealt with item 3c.

b) Replacement of seat by tennis courts. RoSh had found one for £225 by Broxap. Tennis Club offered to make a donation? Proposal to move seat from near adult equipment to boundary on Barrow road. RoSh will get quotes for both these jobs with a view to them being completed in the New Year.

### **10. Any other Business**

a) Portaloo must be booked now if we want them next summer. CT will place booking with Paul Hubbard for Easter to end September. DS will ask Tennis Club if they will contribute again.

b) RoSh was concerned that the defibrillator bought for the school with a contribution from us, was not available to public use. CT will write to the governors.

c) CT has arranged with Phil Kirk for the Barrow Rd Hedge to be cut on October or November.

Meeting closed at 9.10 pm.

**Dates of next meetings** –Monday, 12<sup>th</sup> November 2018 & Tuesday, 15<sup>th</sup> January 2019.

**Minutes approved by the Trustees on**

**Signed**

**Catherine Thomson: Chair of Trustees**