

BURTON-ON-THE-WOLDS PLAYING FIELD ASSOCIATION
MINUTES OF COMMITTEE MEETING HELD ON MONDAY, 9TH SEPTEMBER 2019
AT 7.30 PM IN THE PAVILION

Present: Cath Thomson, Robert Shields, Peter & Pam Harrison, Brian Bunn, & Rachael Saunders

1. **Apologies** received from Phil Spencer, Diane Simmons, Pamela Parker & Helen Monk.

2. **Minutes of the last meeting** on 25th June 2019

These were passed as correct.

3. **Matters arising from the minutes.**

a) HM is waiting for invoice for the porta loo up to the end of July. Helen will invoice the Tennis Club for their share.

b) Repair to guttering – RoSh will obtain quotes and ask the PC about it at the next meeting.

c) Towles Field hedge requires a cut. CT will ask PC clerk to action this.

d) The Cricket Club keys have been returned. RaSa was given a key for the club room. RoSh was given a garage key.

e) It was reported that the play area looked neglected because of too many loose grass cuttings.

4. **Finance Report** – only movement on the account is payment of £594 for rubber matting around slide.

5. **Club Reports**

Football Club – BB reported that friendly games had taken place during August.

New season starts on 1st September 2019. Possibility of Burton FC forming of a veteran team, concern this might deplete the regular team. No decision has been made.

Tennis Club – no report. CT mentioned weeds on the tennis court are causing problems and part of the fence is broken. She will alert Carol and see what can be done about it on the Eaton volunteer day.

6. **Playground**

a) The annual safety report held few surprises. The gate into the play area is still not satisfactory. One solution could be to reverse the side on which it is hung from. CT will make a few enquiries and get quotes.

b) PeHa has done a minor repair on the multi play. There are a few loose holds on the climbing wall – PeHa has no more spares.

c) The wasp nest under the ground level wooden platform of the the multi play item has been killed out.

d) CT will obtain quotes for raising canopy of trees in the playground

e) Eaton volunteers are coming on Wednesday 11th – depending on the weather, they will do playground fence painting or clear area between tennis courts and Pepper's hedge. CT will buy materials, refreshments and supervise the day. Any help welcome.

7. **Concrete base area**

a) Jason Wardle due to start work on this on Monday, 30th September.

b) CT is looking for additional funding for the second part of this project – the asphalt and thermo graphics.

8. **Playing field maintenance**

a) Annual inspection report did not bring up anything in need for immediate action, citing gates. Basketball back board and adult equipment as below expected standard. These items will be monitored.

b) PS has offered to raise canopies of trees in November. This must be co-ordinated so there is volunteer help to drag wood over to car park for chipping and it is not left lying on the field.

c) Colin's Corner and area behind Harrison's house will need strimming again before the winter

d) Weed kill treatment will take place on the field in the spring. Depending on winter conditions it may be necessary to contract some de-compaction treatment.

9. Pavilion, garage & outside outside assets.

a) Further clearance of garage is needed – plantation still has fencing taking up space and Football Club needs to consider getting rid of old line markers. BB will attend to this. Tennis Club have notice board canopy and nets to dispose of.

b) Changing room update. The installation of benches in the changing room was previously postponed to 2020. CT suggested that we could be more ambitious next year and refurbish the whole changing room area. A project would consist four main elements the tiling in the showers. Decoration and attention to fixtures and fitting including the refurbishment of the old kitchen, installation of changing room benches and new floor covering in changing areas. CT knows of a Charnwood Grant that may be used towards these costs. There was general agreement that this was necessary but no agreement on the extent of the work. CT and RoSh will give the idea consideration and report to the next meeting.

c) The Church teas have proved popular event and may continue next year in the summer months. It is disappointing that there have not been many other lets apart from the playgroup. We need to keep the notice in the Link to help spread the word that the pavilion is available for hire.

d) CT has arranged PAT inspection of all electrical equipment. They have agreed to look at the cooker, which may need replacing.

e) As part of the updating of the facilities CT pointed out that the pavilion chairs have done good service but are not comfortable – should we consider replacement? CT will get some prices. The plastic chairs can be kept and stored in the garage for events

10 Fete and fund raising in 2020

After the previous fete in 2018 the date of Sunday 5th July was proposed for an event in 2020. Steph Massey and CT are happy to organise it but want to be sure there is a lot of support from the community, particularly individuals coming forward to arrange or organise specific events or activities and helping on the day. RoSh will ask the PC again for financial support. CT and Steph will meet and report back to the November meeting.

11. Any Other Business

- a) Protection of the pavilion door from the weather – a louvered screen was suggested. RoSh may ask joiner from Horse Leys to give quote
- b) PeHa reported that during the morning inspection he had noticed the tennis court key was missing. No TC rep present so CT will contact secretary.

12. Dates for future meetings – Tuesday, 12th November 2019 for discussing budget
Monday, 13th January 2020

Update for your information

- We have now received the invoice for toilet hire until end of July.
- CT has started a key inventory and will need to know at the next meeting who has which keys.
- On 11th September Phil Simmons kindly gave up his morning to cut back all the brambles that were growing out over the tennis courts. Then he cleared the space between the courts and the hedge. There is still a lot to be done in this respect. At the November meeting we can decide if we can tackle it ourselves or pay someone to come and cut it hard back. PeHa also helped with the disposal of this material and burned it along with snowberry from the Plantation.
- On 11th September four volunteers from Eaton spent the day at the playing field, weather good, so they were able to get on with the painting. PeHa assisted CT in the organisation of the day.
- The PAT testing has not happened yet. CT was let down three times, when they failed to turn up and it now looking elsewhere for the testing.
- 2020 fete CT has had contact with Landrover Club who will have a small selection of vehicles on show and may provide manpower to organise car parking for us.