

BURTON-ON-THE-WOLDS PLAYING FIELD ASSOCIATION

MINUTES OF THE COMMITTEE MEETING HELD ON TUESDAY. 19TH NOVEMBER 2019
AT 7.30 PM IN THE PAVILION

PRESENT: Cath Thomson, Robert Shields, Helen Monk, Rachael Saunders, Brian Bunn, Pamela Parkin, Pam & Peter Harrison and Phil Spencer,
There were no apologies.

Introductions: The new members of the Tennis Club committee – Jon Alcott and Chris Greenman were introduced to the committee. The Tennis Club have agreed that one of their committee members will attend the PFA meetings and will supply details for the Association contact list, which is due to be updated.

1. Minutes of previous meeting on 9th September 2019

These were approved. Proposed by RoSh, seconded by BB.

2. There were no members of the public present.

3. Matters arising from the minutes.

- a) The porta loo is paid up to date and will be removed soon.
- b) RoSh reported that the guttering still awaits repair.
- c) Perimeter fence of tennis court has been repaired. Further damage needs to be reported immediately.
- d) Concrete base is still waiting completion. Concrete must be skimmed before graphics applied. Can the grant be extended to allow for the delay because of unsuitable weather?
- e) PAT testing is being done at the same time as village hall – 6th Dec. at 1.30pm. CT will open pavilion.
- f) Seagrave Challenge arrangements went well – the runners used the road so no damage to the field and the pavilion floor was protected by sheets of card laid the previous afternoon. Seagrave Challenge paid £80 rental for the pavilion.

4. Club Reports

- a) Tennis Club, Chris Greenman explained that the Tennis Club have a full management committee, and are already planning for next season. They are looking forward to working closely with the PFA. He agreed with CT that a meeting would be arranged to examine and update the Tennis Club / PFA agreement and he will prepare a draft for discussion.
- b) Football Club – playing has been a challenge due to condition of pitch, only 3 out of 15 matches played. It has been difficult to keep marking visible because of the leaves, BB has arranged for these to be cleared.

5. Rent review and charges. HM, CT & RoSh met earlier to examine costs. HM proposed the following:

- a) Football Club – increase from £455 to £475

Tennis Club – increase from £270 to £280. This is a modest increase for a year until it is known how much pavilion use the club will require.

These increases were approved – proposed CG, seconded BB.

- b) Pavilion lettings will remain the same - £40 a half day for hires from outside the parish. £30 a half day for local individuals and groups. A negotiated price when an organisation are putting on something for the benefit of the residents for which they are not charging. Occasional lettings that include the field are mostly for FC. It is the desire of the Trustees that efforts are made to increase pavilion lettings.

6. Finance Report and proposed budget for 2020 /21

- a) HM presented the current accounts.
- b) HM, CT and RoSh met previously to discuss the budget for next financial year. The attached document was presented by HM for discussion. Its acceptance was proposed by PS, seconded PP. PC Rep RoSh, will submit it to the PC Dec. meeting, when he will request a grant of £3625, a smaller sum than last year.

7. Safety Report

a) A repair to a panel on the multiplay item needs attention. RoSh will ask a joiner to make the piece. It should then be possible to fit it ourselves

The seat on the jeep needs replacing – PS will investigate buying a replacement

The gateway to the play area is muddy and needs dressing with chippings when they are available. Could consider grass matting

b) All of the above should be completed in the next 6 months

8. Field maintenance review.

a) The attention of the tree surgeon is needed some time as well as the work that PS does. At the moment the weather is not suitable. CT will review situation in December and liaise with PS and Martin Spratling. Work will be co-ordinated with availability of volunteers to clear debris from the field after PS had raised the tree canopies.

b) Spring weed killing treatment has been agreed, with the focus on the football pitch. CT will seek advice on de-compaction treatment to assist drainage.

c) Before mowing starts in 2020 CT will talk to contractors about areas to be left wild. It is important to leave wild areas for invertebrates particularly pollinating insects, birds and small mammals.

9. Pavilion, garage, outside assets including tennis courts.

a) Pavilion improvements – RoSh produced a very comprehensive project for the improvement of the changing rooms. CT will investigate grants available for community buildings. CT and RoSh will begin getting quotes for this work in January.

b) CT is updating the inventory of the keys, so needs to know what keys are held by committee members and others.

c) New chairs project on hold, trustees to keep look out for anything suitable, office surplus etc.

d) Weather shield to pavilion door will be dealt with in January meeting, as will garage tidy.

10. Fund raising and 2020 fete.

a) We will run a stall at the Christmas fare on 30th November. CT will present a game and would like contributions of small wrapped chocolates for this. Any help will be appreciated 10am to 12.30

b) It seems unlikely that we shall run a fete in 2020. We need someone prepared to lead it's organisation. CT does not want to do this in addition to other big projects like changing rooms. CT will talk to Steph and make a decision after 30th November

11. AOB -

CT will update the contact list and circulate with the minutes

12. Dates of next meetings.

Monday, 13th January 2020, 7.30 in the pavilion

Tuesday 17th March 2020, 7.30 in the pavilion

AGM could be Monday 11th May 2020, will confirm soon

Minutes approved by the Trustees on (date)

Signed

Catherine Thomson: Chair of Trustees