

# **BURTON-ON-THE-WOLDS PLAYING FIELD ASSOCIATION**

## **Minutes**

of virtual committee meeting held on Monday, 23<sup>rd</sup> November 2020 at 7.30 pm

Present: Robert Shields, Brian Bunn, Pamela Parkin, Phil Spencer, Helen Monk, Pam and Peter Harrison, Chris Greenham, Carol Allenby and Cath Thomson,

Apologies: received from Rachael Saunders and Darran Wright

### **1. Minutes of the previous meetings on 13<sup>th</sup> January 2020 and 16<sup>th</sup> October 2020.**

These were proposed by HM, seconded by PP and approved by the meeting. They will be signed by the Chairman.

### **2. There were no members of the public present.**

### **3. Rent review and proposed charges 21/22**

a) Proposal: The rent for Burton FC, Phoenix FC and Burton Tennis Club will rise by 5% for the next season 2021/22. This was accepted unanimously.

Burton FC will pay £498, Phoenix FC will pay £210 and Tennis Club rent will be £294

b) It was proposed by RoSh that there should be no change to rates for pavilion hire and occasional football pitch lets. This was accepted unanimously.

### **4. Finance report**

a) HM reported that since the October meeting the bill for the vertidrainage has been paid along with the fence repairs. The Tennis Club have paid their half of the Porta- loo rental. The balance looks healthy at about £7,000. Major expenses expected soon are the second half of the toilet rental, the cost of the concrete plinth and exercise graphics and some tree work, plus utility bills. It is likely that the cost of the playground wet-pour patching and other repairs may be covered by the Parish Council. It is probable that the PC will also pay for the replacement water heater in the Pavilion club room.

b) HM, RoSh and CT met prior to the meeting to draw up a proposed a budget for next year, a copy of which is attached to these minutes. It forms the basis of the grant request that is submitted to the Parish Council. It shows a slight increase in our grant request from last year of £163.00. This increase is mainly due to a loss of income from lettings, increase in insurance and other standing charges.

PP proposed that this budget was accepted by the meeting and the proposal was seconded by BB and accepted unanimously. It is an agenda item at the PC meeting next week.

### **5. Club reports**

#### **a) Tennis Club**

CG read the Tennis Club Annual Report. He gave details of numbers of members / households, draft accounts and future plans. The report will be added to the AGM documentation, parish website and is attached in full with these minutes.

#### **b) Burton Football Club.**

Following on from his optimistic AGM report BB gave a full account of the present unfortunate situation. It looks as though team sports can recommence soon, so it is hoped there will be no further disruption to the season and all fixtures will be played. His report is attached in full with these minutes.

#### **c) Phoenix FC**

TS reported that he has a squad of 32 keen children in the club. Due to the lockdown there are still a lot of

fixtures for them to get through to finish the season on time. He is trying to reschedule some games to a Saturday fixture, but this proves quite difficult as it is Sunday league and playing on different day is not allowed in some clubs' insurance. Where clashes occur and both Phoenix and Burton are playing at home at Towles Fields on the same date he will work closely with the PFA and Burton FC to alleviate the parking situation.

### **Due to lack of time the meeting moved to item 9**

#### **9. Dates of next meetings**

A meeting with the Tennis Club will be arranged for early in December and the management committee notified as soon as the date is set

Monday 25<sup>th</sup> January 2021 at 7.30, type of meeting to be decided nearer the time

Monday 15<sup>th</sup> March 2021 at 7.30, type of meeting to be decided nearer the time

Provisional date for AGM Monday 17<sup>th</sup> May 2021

**All remaining items were deferred to the January meeting as the timed 'Zoom' slot ended at this point**

**Minutes approved by the Trustees, date**

**Signed**

**Robert Shields: Chairman of Trustees**

**The following are points of information relating to remaining agenda items and further discussion might be appropriate at the January meeting**

#### **6. Playground**

The Parish Council have let a contract to PlaySpace to repair the safety surfacing at Hubbard Road and I have got a quotation from the same contractor to carry out repairs at Towles Fields along with other repair work noted on the Annual Inspection Report. This covers not only making good the wet-pour safety surface, but repairs to the Lappset Junior slide, Overhead Rota bearings, damaged foothold on traverse wall and other minor works from the report.

As most of this work is to Parish Council assets which the PFA just manage, at the next meeting of the PC it will be discussed that they pay for all of this work to be done. However they may ask us to make a small donation to cover items that really are within our management agreement. RoSh

#### **7. Playing Field, pavilion, garage, outside assets including Tennis Courts**

- a) This week Matt Ward is fitting locking bolts to changing room doors CT
- b) There will be a pavilion club room clean in December and another booked for January CT
- c) Concrete plinth has been completed. No revision to original quote has been received. Exercise graphics will be applied in the spring CT
- d) Tree work around the field will likely take place in January. The main job is the felling of a dead horse chestnut on Pepper's boundary and some lower branch removal.

#### **8. Any other business**

CT will update committee contact list after the meeting with the Tennis Club