

BURTON-ON-THE-WOLDS PLAYING FIELD ASSOCIATION

Minutes of virtual committee meeting held on Monday, 25th January 2021 at 7.00 pm

Present: Robert Shields, Brian Bunn, Pamela Parkin, Phil Spencer, Helen Monk, Carol Allenby, Cath Thomson and Tony Sparano

Apologies: received from Rachael Saunders, Pam and Peter Harrison

1. Minutes of the previous meeting on 23rd November 2020.

These were accepted as a true and accurate record of the meeting.

2. There were no members of the public present.

3. Finance report

HM presented the accounts to January 21 and referred to the three most recent large payments for verti-draining, playground fence and toilet hire. The account holds £7,150 at present of which £2,000 is ring fenced towards future purchase of play equipment.

4. Proposals for tennis court use, care and management for 2021 and beyond.

RoSh summarised the situation as outlined in the document accompanying the agenda. CA explained that an email had been sent to all the current Tennis Club members and there would shortly be a meeting to formally close the club. She clarified how the booking system would work and how the secure on-line payment system would automatically transfer payments into a PFA account. She answered several questions about the type of information the PFA would hold and tennis court security. The following proposals were put to the vote:-

- a. RoSh and CT are to identify and propose changes to the PFA constitution to allow for these changes to be made at the AGM in May. Proposed by CT, seconded by CA, carried unanimously
- b. As and when possible the PFA Treasurer will set up an online account for the PFA to receive and hold income from Tennis Court lettings. Proposed by RoSh, seconded by PS, carried unanimously
- c. To elect Mike Orton as a trustee of the PFA with responsibility for tennis. Proposed by RoSh, seconded by CT, carried unanimously
- d. To adopt an electronic booking system for use of courts and payment of the tennis courts fee. Proposed by RoSh, seconded by HM, carried unanimously
- e. An Annual subscription charge of £25 for a family (household) or individual will be give unlimited access to the tennis courts, subject to availability. Proposed by RoSh, seconded by HM, carried unanimously
- f. 'Pay as you Go' tennis for one hour use of a court prepaid through booking system £10. Proposed by RoSh, seconded by HM, carried unanimously

5. Pavilion. Proposed booking system

Ultimately it would be ideal if an electronic booking scheme could be used for the pavilion. Football Club times and village meetings etc. could be block booked in advance and pavilion made unavailable for let during these times

Proposal: The PFA should adopt the same electronic booking and payment system for the use of pavilion as is being developed for the tennis courts. Proposed by RoSh, seconded by HM, carried unanimously

6. Agree expenditure for the cleaning of tennis courts, tennis court lock, push tap, and toilet hire

a. Cleaning of tennis courts RoSh presented 3 quotes. He has not yet had confirmation of the cheapest quote in writing. Once he has it in writing and has asked for references the meeting instructed him to go with the quote for £720. However the meeting approved spending up to £1,100 if the cheaper quote was not forthcoming. It was suggested that whichever company is given the work is asked to clean the surface under the table tennis tables at the same time.

b. Improve tennis court security by replacing lock

MO has offered to do this and will report to the March meeting. Up to £70 was agreed to cover the costs

c. Push-tap and isolating valve to the outside of pavilion

MO has also offered to do this before April and will report to the March meeting. Up to £70 was agreed for this also.

d. Toilet hire

It was agreed that having the toilet there has been appreciated by tennis players, football clubs and visitors to the field and the Plantation, it is a useful village facility. It was proposed that the secretary gets a quote from Paul Hubbard, PeeWee toilet hire, for a year's hire starting on 22nd March. It's likely to cost in the region of £1,200. The secretary will talk to him about options and report back to the committee soon.

7. Completion of play/ exercise markings on concrete base and work on trees

The concrete base is finished and there has not been an invoice received yet

a. Agree on design and expenditure on graphics for concrete base.

The secretary had only received 2 out of the three quotes requested. The committee liked the idea of a 'hopscotch' and two 'copy me games' plus exercise circles or small activity trail. CT will talk to the contractors and see what the best deal is for up to the agreed budget of £750. She will notify the committee of her findings soon.

b. Agree work to be carried out on horse chestnut trees and approve expenditure.

Martin Spratling quoted £300 for felling of smaller dead horse chestnut tree and removal of lower branches on the tree by the table tennis. This was approved by the meeting and will be followed up by CT. It would cost a further £100 to take out the stump, not felt necessary at the moment.

8. Village fete, should it be September 2021 or July 2022?

It was agreed unanimously that it would be postponed until July 2022. Sunday 3rd July is a suggested date.

9. Joint appeal with Plantation as in the draft letter circulated before the meeting.

RoSh reported that there were problems with publishing the letter as it stood. The meeting agreed that the idea is best put on hold. The Trustees fully support the idea of a co-operative effort with the Plantation committee should they be approached in the future.

10. Santander virtual volunteering.

CT discussed a project with them before Christmas which includes designing a logo and information leaflet about the PFA charity. She has not heard anything further, but is optimistic. Please pass on your suggestions of other suitable 'virtual' projects to CT

11. Playground safety report and update regarding repairs.

RoSh reported that the PC had agreed that 'Playscape' should be given the contract to repair the items that have recurred on the Playground annual safety inspection. This work should take place before Easter.

12. Club reports and questions.

The two Football Club reports were submitted in advance. BB did not have anything to add, he is not expecting football to start again before Easter. TS said the junior league were talking about matches between March and June. As nights get lighter it may be possible for the juniors to start training again. BB was asked had the repairs to the goal mouth and the vertidrainage proved beneficial. He expressed appreciation that this work had been done and said what good shape the pitch was in while it was still possible to play.

13. Management plan for 2021. (Playing Field, pavilion, garage & all outside assets)

A document listing scheduled work and a wish list has been distributed. Please let RoSh or CT know if anything has been missed. This will be discussed in detail at the next meeting.

14. Any other business

a. Update committee contact list to be circulated with the minutes

b. CT reported that Rachael Saunders wishes to resign from the management committee. For the time being she would like to remain a trustee.

c. TS explained that Phoenix FC need to add an extra couple of meters on to the length of their pitch to meet the requirements of the league in which the older children play. The goal posts are different sizes, so another set are needed and both sets of markings will have to be in different colours. The committee were happy to agree to this.

15. Dates of next meetings – 15th March, 17th May AGM and ordinary committee meeting, 15th June 2021