

BURTON ON THE WOLDS PLAYING FIELD ASSOCIATION
Committee meeting held on 15th March 2021, 7.00 pm on line, via Zoom

Draft MINUTES

Present: Robert Shields, Helen Monk, Phil Spencer, Brian Bunn, Tony Sparano, Pamela Parkin, Mike Orton and Cath Thomson

Apologies: Pam and Peter Harrison, Rachael Saunders and Carol Allenby

1. **Minutes** of previous meeting on Monday 25th January 2021. These were accepted as a true and accurate record.
2. **Questions or comments from members of the public.** There were none present.
3. **Matters arising from the previous minutes that are not agenda items**
 - a. We have heard nothing further from Santander, CT to follow up
 - b. Work on chestnut trees still not completed, CT to follow up
 - c. Joint appeal from Plantation and PFA did not go ahead. CT included in her report an appeal in March Link, but as it was a digital version it is unlikely many people read it. She has updated the article and re-submitted it for publication in April, which should be a paper version.
 - d. Tennis courts were cleaned and MO fixed the lock and reported that the invoice has been paid
 - e. Portaloo booked for 22nd March 2021, for one year at same weekly rate as last year. To be invoiced bi-monthly
4. **Finance report HM**

This was published before the meeting. Total of balances carried forward were £5,269.16. There were no questions. HM proposed that the concrete exercise base should be paid for out of the reserve fund for new play equipment / projects. The meeting agreed to this unanimously.
5. **Tennis court booking scheme for 2021. MO**
 - a. Update on EGM to close Tennis Club. MO will circulate the minutes from this meeting soon. The motion to close the club and transfer management of courts back to PFA was carried.
 - b. Other outstanding jobs to prepare for opening. MO will change one of the net tapes
 - c. Update on booking system. Carol has started working on this and hopes to have it ready for testing by Friday.
 - d. Proposed date for opening booking system. The plan is still for it to be by the end of March
 - e. publicity for the scheme. MO will email all existing Tennis club members and send information to CT. She will send publicity to the Link, put it on the PFA web page, make posters and post on Burton Community Hub Facebook page
6. **Management plan for 2021/22. (playing field, pavilion, garage and all outside assets) Deferred from previous meeting.**

An updated copy was circulated prior to the meeting. RoSh proposed holding a volunteer day on Saturday 12th June to try and get some of the summer jobs done such as painting and cleaning. CT will advertise for additional volunteers in the next edition of the link.

Items on the management plan were discussed and all updates and alterations are included in the plan that has been circulated with these minutes.
7. **Field Maintenance and use**
 - a. The donated Elm tree was planted by RoSh on the south west boundary of the field.
 - b. Other maintenance issues discussed are referred to in the updated management plan
 - c. Schultz football coaching. At present this is happening as one to one coaching. Schultz are paying PFA a small percentage of every session, making one payment at the end of the month. The coach is

an ex resident of the parish and his clients are local children. If payment is not forthcoming they will not be allowed to continue.

Finding Fitness is a funded scheme for communities that the Parish council have applied for and been awarded. Finding Fitness plan to hold summer schools in the holidays over three, week long blocks (Mon – Fri), In addition to the field they will require access to the pavilion changing rooms and toilets. The meeting agreed to host these dates Weeks beginning 19th July, 2nd August and 16th August. More details to follow

8. Playground

a. Safety report and update regarding repairs. Nothing urgent in recent monthly safety check. Outstanding playground repairs should take place this week.

b. concrete exercise base. Installation of graphics likely to take place on Wednesday 17th March. Any additional work to finish off this area to be on agenda for the May meeting

9. Football Clubs

a. Burton FC's report was circulated before the meeting. Phoenix FC had nothing further to comment on since its last report in January but they hoping to arrange some midweek fixtures to avoid weekend clashes with Burton FC. TS expressed concern that junior goals for public use are too easily moved and are constantly dragged on to the marked club pitches. A suggestion was made that a mini pitch is marked out on free space so there is less incentive to move the goals to markings. TS will see if he can create a mini pitch as described. Committee will monitor on-going use of these goals

Meeting time ran out at this point. Comments in red are suggestions from the secretary, Cath Thomson. Please send your comments and feedback to CT and copy in RoSh.

b. Club contracts for 2021/22

CT will prepare draft contracts in readiness for AGM. She will circulate to Burton and Phoenix FCs beforehand, in April for their comments.

10. Planning applications and likelihood of 106 money for village facilities

At present we must gather thoughts and ideas, an agenda item for future meeting

11. AGM planning

Unless there are major easing of restrictions the AGM and the following ordinary meeting on 17th May will be virtual, via Zoom. We may have to book 3 x 40 min slots to accommodate both meetings.

Cath's thoughts on AGM

I propose it starts at 7.00pm

I need to know well in advance if people are prepared to continue as Trustees and/ or members of the Committee and if there are any new nominations

I will circulate the agendas for these meetings on 6th of May as I am away from 7th to 15th May.

On the agenda will be full description of changes that will have to be made to the constitution, regarding the closure of the Tennis Club.

12. **Any other business** –prior to the start of the meeting Cath mentioned a possible grant application for field maintenance from Football Association. TS has sent her to contact details for advice on possibility of PFA applying on behalf of their resident clubs.

13. **Dates of next meetings** – 17th May AGM, 14th June,

Suggested date for next meeting 23rd August or 6th September. Let Cath know your preferences.