

Step 2: Complete checklist

If it seems that the candidate site may meet the designation criteria, complete the designation checklist below (and provide all the relevant evidence). The checklist should be completed for each candidate site.

1	General Information
1.1	Name and address of site <i>Some sites have several names and all known names should be given</i>
Hoton Village Hall Garden, behind Village Hall, Loughborough Road, Hoton marked as E on the maps below.	
1.2	Site location plan <i>The plan can be at any scale, but must show the location and boundaries of the site.</i> <i>Area marked E in maps below. Scale 1:704</i>



Map showing location within the village.



1.3	<p>Organisation or individual proposing site for designation <i>This will normally be a Town or Parish Council or a recognised community group</i></p>
	Hoton Parish Council
1.4	<p>Ownership of site if known <i>Information on land ownership can be obtained from the Land Registry. Some land parcels are not registered however local people may know the owner.</i></p>
	Prestwold Estate
1.5	<p>Is the owner of the site aware of the potential designation?</p>
	Yes
1.6	<p>Does the owner support the designation? <i>Sites may be designated as Local Green Spaces, even if there are objections</i></p>
	Unknown.
1.7	<p>Photographs of site</p>
	  
1.8	<p>Community served by the potential Local Green Space <i>i.e. does the site serve the whole village/town or a particular geographic</i></p>
	Hoton, Cotes & Prestwold

2	Planning History
2.1	Is there currently a planning application for this site? If planning permission has been permitted could part of the overall site still be used as a Green Open Space?
	No
2.2	Is the site allocated for development in the Local Plan? If allocated, could part of the overall site still be used as a Green Open Space?
	No
3.1	Area of proposed site <i>It is unlikely that a site of over 20ha (50 acres) would be considered</i>
	0.098 HA
3.2	Is the site an “extensive tract of land”? <i>(Extensive tracts of land cannot be designated as Local Green Space) e.g. how large is it in comparison to other fields; groups of fields; areas of land in the vicinity etc.? Does the site “feel” extensive or more local in scale?</i>
	No
3.3	Is the proposed site “local in character”? <i>e.g. does the site feel as though it is part of the local area? And why? How does it connect physically, visually and socially to the local area? What is</i>
	Yes. It is attached to the Village Hall, which is architecturally distinctive. As such, it is part of the focal point for many village social activities.
4	Need for Local Green Space
4.1	Is there a need for a local green space in this location? <i>e.g. is there a shortage of accessible greenspace in the area? Is there a village needs survey or parish plan that provides evidence of that need. Further information – Natural England (Accessible Natural Greenspace</i>
	It is needed as an extension and integral part of the only community building serving. Hoton, Cotes and Prestwold villages
5	Evidence to show that “the green space is in reasonably close proximity to the community it serves”
5.1	How far is the site from the community it serves? Is the site within 2km of the local community?
	It is situated centrally in Hoton village.
5.2	Are there any barriers to the local community accessing the site from their homes? <i>e.g. railway line; main road Possible evidence – a map to show any potential barriers and how those can</i>
	No

6	Evidence to show that the green area is “demonstrably special to a local community”
6.1	Evidence of support from Parish or Town Council
	Inclusion in Neighbourhood Plan
6.2	Evidence of support from other local community groups or individuals.
	None
6.3	Evidence of support from community leaders <i>e.g. letters of support from Ward Members; County Councillors; MP etc.</i>
	None
6.4	Evidence of support from other groups <i>e.g. letters of support from organisations such as Campaign to Protect Rural England; local amenity societies; local schools etc.</i>
	None
7	Evidence to show that the green area “holds a particular local significance, for example because of its beauty.” (if applicable)
7.1	Is this criterion relevant to this site?
	See 3.3
7.2	Describe why the community feels that the site has a particular local significance for its beauty.
	N/A
7.3	Site visibility <i>e.g. is it easy to see the site from a public place? Are there long-distance</i>
	It is seen from the Village Hall
7.4	Is the site covered by any landscape or similar designations? <i>e.g. Area of Outstanding Natural Beauty; Conservation Area; Special Landscape Area</i>
	No
7.5	Is the site (or the type of site) specifically mentioned in any relevant landscape character assessments or similar documents? <i>Further information –Natural England</i>
	No
7.6	Does the site contribute to the setting of a historic building or other special
	Yes. The village hall.
7.7	Is the site highlighted in literature or art? <i>e.g. is the site mentioned in a well-known poem or shown in a famous</i>
	No

8	Evidence to show that the green area “holds a particular local significance for example because of its historic significance” (if applicable)
8.1	Is this criterion relevant to this site?
	No
8.2	Are there any historic buildings or remains on the site? <i>e.g. listed buildings; scheduled ancient monuments; registered parks and gardens; war memorials; other historic remains or structures.</i> <i>Further information –English Heritage; local history society</i>
	No
8.3	Are there any important historic landscape features on the site? <i>e.g. old hedgerows; ancient trees; historic ponds or historic garden features</i>
	No
8.4	Did the site play an important role in the historic development of the village or town? <i>e.g. the old site of the town railway station; the old garden for the</i>
	No
8.5	Did any important historic events take place on the site?
	No
8.6	Do any historic rituals take place on the site?
	No
9	Evidence to show that the green area “holds a particular local significance, for example because of its recreational value (including as a playing field)”, (if applicable)
9.1	Is this criterion relevant to this site?
	Yes
9.2	Is the site used for playing sport? <i>If so what sport? How long has it been used for sports provision? Is this sports provision free or is a club membership required?</i>
	Occasional local informal sports days and parties
9.3	Are the public able to physically access the site? <i>e.g. are there any public rights of way across the site? Or adjacent to the site? Has access been allowed on a discretionary basis? Is there public access to the whole site or only part? Is there good disabled access to the site? (A site can still be designated even if there is no public access.)</i>
	Access via Village Hall
9.4	Is the site used by the local community for informal recreation? And since when?
	Yes in support of events held in the village Hall

10	Evidence to show that the green area “holds a particular local significance, for example because of its tranquillity” (if applicable)
10.1	Is this criterion relevant to this site?
	No
10.2	Do you consider the site to be tranquil?
	No
10.3	Is the site within a recognised tranquil area?
	No
11	Evidence to show that the green area “holds a particular local significance, for example because of the richness of its wildlife”; (if applicable)
	No
11.2	Is the site formally designated for its wildlife value? <i>e.g. as a site of special scientific interest; a key wildlife site etc</i> Further
	No
11.3	Are any important habitats or species found on the site? <i>e.g. habitats and species listed in the UK priority habitats and species lists or in Biodiversity Action Plans or protected species or on the red/amber lists of birds of conservation concern.</i> <i>Further information - Natural England; National Biodiversity Network; RSPB</i>
	No
11.4	What other wildlife of interest has been found on the site? <i>Further information - Natural England; National Biodiversity Network</i>
	None
11.5	Is the site part of a long term study of wildlife by members of the local community?
	No
12	Evidence to show that the green area “holds a particular local significance, for any other reason”; (if applicable)
12.1	Is this criterion relevant to this site?
	Yes
12.2	What are the other reasons why the site has a particular local significance for the
	The Village Hall and garden provide an essential focal point for a wide range of community events and activities, including cultural events, coffee mornings, Christmas celebrations, social evenings, and village shows.